



**Kaikohe and Districts Sportsville Inc. Board Meeting**  
**Monday 11<sup>th</sup> September 2017**  
**5.35 pm**

Baptist Church Hall, Corner of Hongi St. and Broadway, Kaikohe

**Present:** Taal Smith, Natalie McCondach, Brent Markwick, Angela Edwards, Lisa Brophy  
**Guest:** Renee Reilly  
**C.C.** Bridget DeRonde (FNDC)

Topic	Details and Information	Who/When
<b>Apologies</b>	None	Unanimous
<b>Minutes of previous meeting</b>	Minutes of meeting Monday 14 <sup>th</sup> August 2017 were accepted as a true and correct record	Moved Lisa Seconded Brent Unanimous
<b>Guest</b>	<ul style="list-style-type: none"> <li>Taal invited Renee to KDS Board meeting</li> <li>The Board welcomed Renee to the Meeting</li> <li></li> </ul>	Unanimous
<b>Resignation of Alex</b>	<ul style="list-style-type: none"> <li>Alex tendered his resignation from KDS Board due to increased professional and personal commitments</li> <li>Alex's resignation was accepted</li> <li>Taal proposed resolution (via e-mail post meeting) to accept Renee onto the Board as an Appointed Board member. All agreed.</li> </ul>	Moved Taal Seconded Angela Unanimous Moved Taal Unanimous
<b>Rule Change</b>	<ul style="list-style-type: none"> <li>Constitution change proposed at next AGM in November to increase Board to 8 members (3 Elected and 5 Appointed members)</li> <li>Action – to develop new wording for AGM resolution</li> </ul>	Taal
<b>Sport Northland</b>	<ul style="list-style-type: none"> <li>Signed on Friday – positive outcome</li> </ul>	

<b>(SN) MOA</b>	<ul style="list-style-type: none"> <li>• Work Plan for SN and KDS - discussion paper on Fees, Keys and Bookings System, Induction Process</li> <li>• Discussed timing for Fees discussion paper – Winter codes need to know by Feb 2018</li> <li>• Keys and Bookings – after 4<sup>th</sup> October go to SN.</li> <li>• Action <ul style="list-style-type: none"> <li>○ Check with FNDC re Contract for Services prior to below action</li> <li>○ Invite any non-member codes to October Board Meeting</li> <li>○ KDS to inform Codes and wider Community of change of booking system via SN</li> </ul> </li> </ul>	Taal
<b>FNDC</b>	<ul style="list-style-type: none"> <li>• Taal to request FNDC to do PR release about changes to KDS and LPMC, include SN MOA and notes from Ruben's memo</li> <li>• <b>Action</b> – encourage more Council Operational representation at meeting on 21/09. Also consider Regional Sports Facilities as currently LP not on this list ( Liz Davidson is rep ).</li> </ul>	Taal/Bridget meeting 21/09
<b>KDS Strategic Planning process</b>	<ul style="list-style-type: none"> <li>• Discussed using a Facilitator to make the most of the process and time allocated</li> <li>• Board will need to allow suitable amount of time for this.</li> <li>• Will link in with Reserve Management Plan strategy, with an obvious key focus being Facility Upgrades.</li> </ul>	Brent to look at options and suggest.
<b>Codes update</b>	<ul style="list-style-type: none"> <li>• Taal provided summary of LPMC meeting he attended.</li> </ul>	
<b>Financial Update</b>	Report provided.	Angela
<b>Matters arising</b>	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	
<b>Other Business</b>	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	
<b>Website and FD/Email</b>	<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>• KDS Website – need to check with Mike about Admin of website and KDS logo hi res quality</li> <li>• Brent to investigate options via SN regarding updating Website and FB if there is scope to use their resources.</li> </ul>	Taal Brent
<b>Board Update &amp; Diary Check</b>	Nothing to report	
<b>Kaikohe Hokianga Community Board</b>	<ul style="list-style-type: none"> <li>• Taal attending Community Board meeting 4<sup>th</sup> Oct and preface with an email showcasing proactive work that KDS have been doing</li> </ul>	Taal
<b>Follow up and</b>	<ul style="list-style-type: none"> <li>• Nothing to report</li> </ul>	

<b>Ongoing Business</b>		
<b>Meeting Closed</b>	<b>7.10pm</b>	

**Next Board Meeting: 9<sup>th</sup> October 2017 5.30pm**