



Kaikohe Sport and Recreation Facility Plan

NOVEMBER 2019 - FINAL



KSC



KMSC

Kaikohe and Districts
SPORTSVILLE



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1. THE PLAN

Kaikohe and District Sportsville Incorporated (K&DS) has commissioned the 2019 Kaikohe Sport and Recreation Facility Plan to update the 2015 Facilities Plan and to inform future decision making.

The Kaikohe Sport and Recreation Plan serves several purposes:

- a) It documents progress with development of sports and sports facilities in Kaikohe since 2015;
- b) It provides membership trend information which can be used to inform decision-making;
- c) It documents the sport and recreation facility priorities identified by K&DS and Kaikohe sports;
- d) It identifies sport and recreation facility priorities at LP and within Kaikohe that will inform K&DS submissions to FNDC's annual and long-term planning processes;
- e) It will inform the submission to Northland Regional Council for access to \$100,000 earmarked in September 2018 for K&DS¹.
- f) It provides a needs assessment for a multi-sport centre that will inform a future feasibility study.

The K&DS Trustees identified that new developments had occurred since 2015, including publication of the LPRMP, which followed a consultation process with the Kaikohe community. The Trust indicated they are ready to move on a redevelopment project identified in the LPRMP and want to ensure that priorities for sport and recreation facilities are reflected in a 2019 sport and recreation facilities plan.

The 2019 Sport and Recreation Facilities Plan is based on meetings and discussions held with sports groups located in Kaikohe. Where possible membership or participation numbers have been independently verified by regional sports bodies. Since 2015 there have been changes in sports participation levels which are outlined in Appendix 2².

The 2019 Plan is set within the context of several other documents to help determine any gaps in provision and future needs. This includes the LPRMP, the Northland Sports Facility Plan, the Basketball NZ Indoor Facilities Guide³, and the Netball NZ Facilities Strategy⁴.

¹ Northland Regional Council press release September 2018

² Kaikohe sport participation trends are included in Appendix 2

³ Basketball NZ National Indoor Facilities Guide

⁴ Netball NZ Facilities Strategy

The purpose of the Kaikohe Sport and Recreation Facility Plan is *not* to determine whether it is feasible to build a multi-sport facility. The project to be funded has not yet been defined, therefore the Plan has not been prepared to convince funders to fund a project. Funders require a full feasibility study to be completed before making an application for grant funding. They also require the need for a facility to be clearly established, which this plan addresses.

A feasibility study will explore in depth the options for providing indoor space to meet community needs in Kaikohe, examining in an objective way the advantages and disadvantages of each option and identifying a preferred option based on an independent assessment. The feasibility study may also include a preliminary architectural concept design, an estimated cost of construction, and potential sources of capital funding.

The feasibility study will identify, based on case studies, the likely business model and seek to determine whether the model is sustainable (i.e. whether operating costs can be met from operating revenue), or the subsidy needed from FNDC to operate sustainably. Community consultation and feedback from user groups will be an essential part of the feasibility study phase, as is a project plan that includes a timeline.

2. ACKNOWLEDGEMENTS

This report acknowledges the contribution to the information contained in this Plan from K&DS Trustees, FNDC staff and the sports, schools and other recreation providers within Kaikohe. A common thread throughout the discussions was a passionate commitment to providing opportunities, particularly for Kaikohe kids, to participate in a range of sports of their choosing.

These leaders of sport and recreation make a difference in the lives of the children every day, both winter and summer. An inclusive K&DS that respects, encourages and supports the work of all the sports clubs in Kaikohe is essential for a collaborative, cooperative effort to provide sporting opportunities in Kaikohe.

3. DISCLAIMER

Freeman Associates Limited, K&DS and any other individual or organisation involved in the preparation of this Plan, are not liable for any loss, injury or damage arising to any organisation or individual from the use of this report.

4. ABBREVIATIONS

Abbreviations have been used throughout this report as follows:

FNDC	Far North District Council
NRC	Northland Regional Council
LPRMP	Lindvart Park Reserve Management Plan
K&DS	Kaikohe & Districts Sportsville
LTP	Long Term Plan
MNUS	Mid-North United Sport Incorporated
NZ	New Zealand
LP	Lindvart Park

5. EXECUTIVE SUMMARY

There is a good network of facilities in Kaikohe meeting the needs of most sports, including a mix of sports facilities provided by FNDC and local schools, with very few gaps in facility provision⁵. Wherever possible sharing of facilities at LP needs to continue and be developed further.

The LPRMP, identifies a range of potential new opportunities to benefit park users. This includes a purpose-built covered/indoor multi-sports facility; reconditioning disused sports fields; providing training lights to allow evening use of the park; creating opportunities for low-impact recreational activities on the former landfill site; providing fitness and cycling trails, a children's playground and fresh drinking water facilities⁶.

The LPRMP's goals include ensuring LP reflects a strong sense of place, history and Ngāpuhi identity. The K&DS notes the importance of Ngāpuhitanga themes at LP and will work to incorporate themes into planning and design of facilities and signage.

The LPRMP identifies that the LP Pavilion (owned by FNDC) is not fit for purpose and there is an opportunity to develop a purpose-built covered/indoor multi-sports facility. FNDC has indicated a business case will be commissioned for the proposed facility that includes 2 courts, a gym, sheltered viewing areas, storage, offices and associated amenities⁷. An assessment of the need for a multi-sports facility is discussed within the report.

On an evidential basis the need for a purpose built two-court covered/indoor multi-sports facility cannot be proven⁸, but other measures may be applied when considering the need for a multisport facility, such as social inclusion, the potential for growth of individual sports and introduction of new sports such as Futsal.

There are two basketball providers in Kaikohe providing basketball for around 300 - 400 young people. A junior basketball programme was provided in the 1st and 2nd terms of 2019 with around 100 young participants and an inter-school competition was provided in the third term in 2019 with around 140 participants. MNUS provides a Rise-Up programme in Kaikohe for those aged 6 – 18⁹.

⁵ Clause 9 of this Plan identifies opportunities for improvement to sport facilities

⁶ Lindvart Park Reserve Management Plan, p6

⁷ Ibid, p9

⁸ A needs analysis for a purpose-built indoor/covered facility is included in Section 13

⁹ Additional information on basketball is provided in Clause 12.4

Twelve Kaikohe school teams travel to Waipapa each week to participate in a basketball programme organised by MNUS and a number of children who attend schools outside of Kaikohe also participate in the Waipapa programme¹⁰. There are 40 young people from Kaikohe playing in Northland Basketball Association representative teams¹¹.

While there are no basketball clubs and there is no basketball association in Kaikohe work is taking place to form a sub-association in the Mid-North, with a view to a committee being formed to run basketball programmes in Kaikohe in 2020 in terms one to three¹².

Netball's participation records for the required period show a significant reduction in the number of schools participating in the Kaikohe competition, and an escalating reduction in senior teams. A better understanding is needed of the reasons for these changes and whether providing some indoor space will have a positive impact in helping reverse these trends.

Volleyball is established at Northland College but would welcome additional space and Futsal is not yet established in Kaikohe. Both Gymnastics and Martial arts have a requirement for dedicated space (could be shared space) for their activities that could be provided in a multi-sport facility.

Northland representative teams – basketball, rugby – use Kaikohe as a central hub for training, K&DS representatives have submitted that having a multi-sport centre in Kaikohe would provide an all-weather training space.¹³

A broader need for a purpose built covered/indoor multi-sports facility could be argued on a “build it and they will come” basis. Additionally, there may be political will and community support for a multi-sports facility to be provided in Kaikohe as a community hub and contributor to social cohesion. A robust and independent business model (feasibility study) will help inform decision-making.

The NRC LTP 2018 – 2028 provides project funding for sports facilities that have district-wide or region-wide significance, that are identified using the Northland Sports Facilities Plan processes, and that are supported by district councils¹⁴.

A feasibility study will assist in identifying whether it might be possible for the proposed covered/indoor multi-sport facility in Kaikohe to be eligible for NRC support. There is provision in the NRC for \$100,000 for K&DS which must be uplifted by June 30th, 2021. There is also a provisional sum of \$1.4 million for K&DS in the 2021 – 2024 rate allocation scenario for eligible projects.

¹⁰ Melvin Rameka via a phone call on 25.10.19

¹¹ Email from Josh Port, Northland Basketball Association, 7th November 2019

¹² Email from Taal Smith, 8th November 2019

¹³ Feedback on draft 2019 Sport and Recreation Facility Plan October 2019

¹⁴ Northland Regional Council, LT LTP 2018-2028 Summary of Decisions, p16

Several changes in sport codes and participation in Kaikohe have occurred since the 2015 report was completed. K&DS has been supportive of these changes and played a leadership role in facilitating access to LP and encouraging the ‘can do’ attitude of the sports clubs. The huge contribution of all those involved in volunteering in these sports is acknowledged.

- In 2016 Junior football was introduced at LP and is now well established
- In 2016 Softball was introduced at LP and is now well established
- Touch Football has continued to grow at LP for both juniors and seniors
- Hockey has introduced senior hockey at LP to complement the junior competition
- Junior basketball programmes are provided (but no senior competitions for men and women). A full-sized outdoor basketball court is planned for Centennial Park.
- Rugby has created opportunities for females to play the sport and is now fielding both a junior and senior team in the competition.
- Community Fitness is opening a CrossFit Studio in early December 2019.

Since 2015, FNDC, and the individual sports groups, have been proactive in addressing facility improvements identified in the 2015 Sport and Recreation Facility Plan, which K&DS has supported.

Facility improvements undertaken since 2015 includes the following:

- Upgrading the Netball/tennis courts, fencing and floodlighting at LP to meet Netball NZ standards at a cost to FNDC of \$600,000;
- Installing playing lights on the number one ground at Central Park to allow night games to be played and installed training lights on the outer rugby fields with support from the football club;
- Football added a locked door to one of the changing sheds to create a storage space;
- Football roll and mark the fields at LP to enable football to be played (touch, rugby and rugby league also mark their own fields of play);
- Kaikohe Rugby installed a commercial kitchen and upgraded the toilet facilities;
- Providing backstops and marking the diamonds to enable softball to be played (Softball Club);
- Rugby erected a fence around the playing area at Central Park as a necessary upgrade for the pre-season Super rugby game that was hosted in 2019.

Based on the assessments undertaken, this Plan supports priority being given to the following projects at LP:

- A study to determine the feasibility of providing a purpose-built covered/indoor multi-sports facility at LP;

- Provide training lights to allow evening use of LP, particularly for football and touch (possibly off the back of the hockey lights);
- Provide accessible storage on the park for hockey, football, touch and softball (which could be provided in a new multi-sport centre);
- A fitness trail and playground at LP to provide inclusive access by all members of the community (noting KD&S will work closely with the community to progress the concept design stage);
- A fencing solution that prevents access by motorbikes and horses which cause considerable damage to the sport playing surface at LP.

The Plan also supports providing solar panels to heat the community swimming pool at Northland College. This will allow an extension to the season, enable the swimming club to reintroduce competitive swimming sessions, and give greater comfort to the participants.

6. THE IMPORTANCE OF SPORT AND RECREATION FACILITIES

The FNDC has identified the importance of sport and recreation and provides a range of parks, recreational facilities and other activities which contribute to the health and wellbeing of the Kaikohe community (and the Far North).

In New Zealand, inequalities in health, and in the determinants of health are pronounced. Of concern are the large and persistent inequalities experienced by Maori¹⁵. Continuing to provide sport and recreation facilities in Kaikohe will help increase participation levels and contribute positively to the health of the community and to the health of its tamariki and rangatahi.

Sport NZ has identified that we don't have facilities we need, with better decision-making needed to provide facilities that enable and encourage more New Zealanders to participate in sport¹⁶. The Framework identifies the challenges all communities are facing as a result of changes in sport needs, changing societal expectations, and facilities ageing and wearing out.

These changes result in facility gaps and duplications, facilities that are no longer fit-for-purpose, facilities that communities cannot afford to manage and maintain, and facilities due for replacement¹⁷. In Kaikohe the LP Pavilion is no longer fit-for-purpose and needs of sport have changed, with increased demand for indoor court space for Basketball, Futsal, Netball and Volleyball.

¹⁵ *The Health Equity Assessment Tool: A User's Guide*, p4

¹⁶ NZ Sporting Facilities Framework, p1

¹⁷ NZ Sporting Facilities Framework, p3

The 2019 Kaikohe Sport and Recreation Facility Plan will inform decision-making to provide better places for people to play sport in both formal and informal settings in order to increase participation and the health of the residents, aligned with the Sport NZ Facilities Framework.

Providing sport facilities is an essential mechanism for getting more kids and adults participating in sport and recreation. It is a way of getting kids active, getting families involved, and getting communities engaged.

Active sport and recreation are essential elements of childhood, but research shows a marked dominance of boys at playgrounds¹⁸. Collins notes that skate parks are not girl-friendly spaces and are often the default youth leisure facility installed in urban areas. Many girls will never want to skate (or compete for space with boys on a BMX or pump track).

Designing the playground at LP and the Centennial Park facilities for all-ages use by girls and boys will help overcome this gender bias. Ensuring equal access to any future multi-sport indoor/covered space will be important in ensuring that girls and women in Kaikohe have equal access to opportunities to participate in sport and recreation.

7. KEY PRINCIPLES TO DETERMINE SPORT FACILITY PRIORITIES

The following principles guide decision making on provision of sport and recreation facilities in Kaikohe and are reflected in this Kaikohe Sport Facility Plan:

- **ADAPTABILITY/FUNCTIONALITY** – functional and adaptable spaces that are fit-for-purpose
- **ASSET MANAGEMENT PLANNING** – to inform operational plans and ensure facilities are in good condition as part of a 'whole of life' planning function
- **EQUITY AND ACCESS** - position is most accessible to community for organised and informal sport and recreation activities
- **MULTI-USE** – designed for multi-uses wherever possible to ensure wise investment of scarce resources
- **OPTIMISE EXISTING ASSETS** – optimise/refurbish don't replace unless there is a compelling reason for doing so e.g. do not continue to invest in assets that are not fit-for-purpose
- **PARTNERSHIPS** – working together to optimize the network including sport provision by local schools
- **RETURN ON INVESTMENT** – return must deliver much or more than the project it displaces
- **SUSTAINABILITY** – financially and maximise community benefit.

¹⁸ Jacquelyn Collins, Australasian Parks & Leisure, Volume 22.2 Winter 2019

These principles align with the principles reflected in the Northland Sport Facility Plan¹⁹ and will help guide decision-making on the priorities for Kaikohe. The principle of Asset Management Planning applies uniformly to all proposals.

The FNDC has a framework for ensuring effective asset management planning and provides in its Long-Term Plans for maintenance of sport facilities in which it has ownership or an interest.

The proposal to develop an indoor/covered multi-sport facility aligns with these principles. There is an opportunity to provide fit-for-purpose adaptable spaces, working in a partnership between FNDC, Northland Regional Council, K&DS, individual sports and grant funders.

8. NATIONAL BENCHMARKS FOR SPORT FACILITIES

The following benchmarks for sport facilities, and alignment with provision in Kaikohe, inform this sport facility plan.

Sport	Benchmark or Guide	Kaikohe provision	2018-2019 Membership	Gap in Provision
Bowls ²⁰	228 members per green	1 playable green	32 members in 2018	Spare capacity
Golf ²¹	1 golf course per 7,000 residents	18-hole golf course	Not provided	Spare capacity
Hockey ²²	650-850 members per turf	1 turf	332 members in 2019	Spare capacity
Indoor Court Sports ²³	1 full size court per 9,000 residents	1 full-sized court (safety issues)	100 in a basketball programme	1 x full-sized court
Netball ²⁴	30 teams per court is at full capacity	8 courts plus 10 school courts (2 Astroturf)	17 teams in 2019	Spare capacity
Playing Fields ²⁵	16 hours/field/week	3 rugby fields 3 football fields 6 touch fields 1 3/4 league field 4 school fields	Approximately 6-12 hours per field per week	Spare capacity

¹⁹ Northland Sport Facility Plan, 2014

²⁰ Bowls NZ Facilities Strategy, 2011

²¹ Golf NZ Community Golf Plan Towards 2018

²² Hockey NZ National Facilities Strategy, 2010

²³ National Facilities Strategy for Indoor Sports, Sport NZ, 2014

²⁴ Netball NZ Facilities Strategy, 2011

²⁵ FNDC Guidelines for Sport Field Use, 2014

The National Facilities Strategy for Indoor Sports identifies a national benchmark of 1 full-sized indoor court per 9,000 residents²⁶ including local authority and school facilities. There are around 4,000 residents in Kaikohe and surrounding districts (unofficial results from 2018 census). The Strategy identifies the need for one multi-sport indoor facility in the whole of the Northland area to reduce the dependence on the school network.

While the National Facilities Strategy for Indoor Sports does not specifically identify a need for additional indoor court space in Kaikohe, there is currently no full-sized indoor basketball court in this community that can be used safely by adults²⁷ (an outdoor court will be installed at Centennial Park), and no indoor facility for Netball and Futsal (basketball and volleyball is played at Northland College).

Spectator seating is also desirable for competition and training purposes. While ideally two courts should be provided for competition purposes, a feasibility study will assess whether the population of Kaikohe can support the cost of providing and maintaining a multi-sport two-court facility.

9. CURRENT PROVISION OF KAIKOHE SPORT FACILITIES

In summary, the following sport and recreation clubs and facilities are provided in Kaikohe, with gaps and opportunities for improvement identified:

Sport	Current Provision	Gap in Facility Provision	Opportunity for Improvement
Athletics	Nil	No identified gap in provision	Running track at LP proposed in LPRMP
Aviation	Kaikohe Airport	No identified gap in provision	
Badminton	3 courts at Kaikohe Memorial 3 courts at Kaikohe Int. School	No identified gap in provision	
Basketball	Northland College: Full indoor court + outdoor court no hoops Kaikohe East: Outdoor court with hoops Kaikohe Intermediate: 3/4 indoor court with hoops; 1 outdoor on turf Kaikohe Christian: ¾ outdoor court	Full sized court at Northland College but safety hazards – run-off, concrete floor, steel poles at court ends – only suitable for children	Multi-sport centre at LP

²⁶ National Facilities Strategy for Indoor Sports, Sport NZ, 2014

²⁷ Northland College has a full-sized basketball court with restricted run-off and unsafe structural elements

Sport	Current Provision	Gap in Facility Provision	Opportunity for Improvement
	<i>A full outdoor court proposed at Centennial Park</i>		
<i>Bowls</i>	<i>Kaikohe Bowls Club</i>	<i>Provision exceeds current demand</i>	
<i>Cricket</i>	<i>2 Cricket fields at Northland College</i>	<i>No identified gap in provision</i>	
<i>Cycling/Bike</i>	<i>Pou Herenga Tai - Twin Coast Cycle Trail and a Bike Park at Kaikohe East School No BMX or Pump Park in Kaikohe</i>	<i>NOTED not all families have a bike. Some children do not have the opportunity to acquire basic riding skills</i>	<i>LTP provision for new cycle trail Taumarere to Opua (\$4.6m); cycle trail extension from 2022 (\$1.875m pa). BMX/ Bike/BMX Park in LPRMP</i>
<i>Equestrian</i>	<i>Kaikohe Show grounds</i>	<i>No identified gap in provision</i>	
<i>Football</i>	<i>Access sports fields at LP; access floodlights at Central Park for training 2 fields Northland College</i>	<i>Growth of sport leading to need for more fields; quality of the playing fields</i>	<i>Floodlighting of training grounds; storage in multi-sport centre</i>
<i>Golf</i>	<i>Kaikohe Golf and Squash Club</i>	<i>Did not respond</i>	
<i>Gymnastics</i>	<i>Based at Kaikohe Intermediate</i>	<i>A dedicated training centre in Kaikohe - nearest at Opua</i>	<i>New multi-sport centre at LP</i>
<i>Hockey</i>	<i>Kaikohe Hockey Turf at LP</i>	<i>Provision meets current demand</i>	<i>Provide storage in multi-sport centre</i>
<i>Martial Arts</i>	<i>Located at Kaikohe War Memorial Hall</i>	<i>No identified gap in provision</i>	<i>New multi-sport centre at LP</i>
<i>Netball</i>	<i>LP: 8 courts – floodlit Northland College: 2 courts Kaikohe East: 2 under-sized courts Kaikohe Intermediate: 2 Astroturf courts (1 covered) + 2 outdoor courts; 2 covered astroturf courts at Kaikohe West plus 2 asphalt courts</i>	<i>Provision exceeds current demand</i>	<i>Upgrade courts at Northland College (gender equality) New multi-sport centre at LP (gender equality)</i>
<i>Rugby</i>	<i>CP Kaikohe: 3 fields Northland College: 3 fields Kaikohe Intermediate: 1 field no posts Kaikohe West: 1 field Kaikohe East: 1 field no posts</i>	<i>Provision exceeds current demand</i>	<i>Provide wind shields for stadium</i>

Sport	Current Provision	Gap in Facility Provision	Opportunity for Improvement
Rugby League	<i>Northland College: 3 fields LP: Shared use with Rugby on No. 1 field and training on outer fields</i>	2 junior fields	<i>Continue to share rugby training and playing fields</i>
Skateboarding	A Skateboard bowl is provided in the township	No gap in provision but need to enhance current provision	Upgrade existing bowls
Softball	Softball diamond at LP	No identified gap in provision	Improve quality of playing fields
Speedway	Kaikohe Car Club, State Highway 12, Kaikohe	Did not respond	
Squash	Kaikohe Golf and Squash Club	Did not respond	
Swimming	<i>Northland College - 33.3m x 6 lanes Kaikohe East - 15m x 2 lanes Kaikohe West - 25m x 4 lanes Kaikohe Int. - 22m x 6 lanes</i>	No provision in FNDC for a community pool in Kaikohe	Provide solar heating at Northland College
Table Tennis	Tables relocated from LV to Youth Space	Not currently provided – tables being stored at the youth centre for future use	Could potentially be accommodated at new multi-sport centre
Tennis	Potential for shared use of Netball courts at LP and Northland College	No tennis currently played at LP and no registered players in Kaikohe	Could be re-established at LP
Touch	LP: 6 touch fields Northland College: 4 touch fields	No identified gap in provision	Shared storage facility at new multi-sport centre
Volleyball	Use Northland College Gymnasium	Did not respond	New multi-sport centre at LP

Detailed information on each of those sports and facilities is contained within the inventory that is attached to this plan as Appendix 2. There are six schools within Kaikohe, the majority of which make at least some of their facilities available for community sport and recreation. Three of the six schools bordering LP could use facilities at LP including the proposed multi-sport indoor centre.

10. RECREATION FACILITIES

The Community Sport Strategy 2015-2020 highlights the many changes that are taking place in New Zealand society²⁸. The strategy makes a case for change in approaches to the consumption of sport, noting that people are fitting sport into increasingly busy and time-fragmented lifestyles. This means that demands for individualised sport and physical is on the rise, while demand for team and organised sport is declining.

The 2015 facilities report identified that clustering of facilities at Memorial Park, Kaikohe will provide opportunities that encourage Kaikohe's tamariki to participate in physical activity. Similarly, the proposed fitness trails at LP offer an opportunity to provide places and spaces for informal, individualised physical activity.

Ensuring equal access to any future multi-sport indoor/covered space will be important in ensuring that girls and women in Kaikohe have equal access to opportunities to participate in sport and recreation.

A community initiative has raised funds to provide a full-sized basketball court at Memorial Park to complement the skatepark. The project is currently going through the planning process with a proposal to complete the project by the end of 2019.

Clustering of youth focused facilities near toilets and other amenities provides a good solution in meeting these informal recreational needs to encourage young people to become and remain active. The proposed BMX/Pump Track at LP, as well as proposed cycling and walking tracks will encourage people of all ages and abilities to become active, noting however the research on gender bias.

11. K&DS GOVERNANCE AND MANAGEMENT

The Sportsville concept has been around for many years, with the first Sportsville in New Zealand - the Sport Tasman Moutere Hills project - bringing together Rugby, Tennis, Football, Softball, Cricket and indoor sports of Badminton, Basketball and Table Tennis²⁹.

The article goes on to say that success of the Moutere Hills project was based on 'modern facilities, more activities, sound business practices and hiring the right person as Recreation Coordinator'. The Moutere Hills project emphasised the important role of Council in the Sportsville (as owner of the assets and land). They also highlight the need to have professional people on the ground and a community that supports the Sportsville concept.

²⁸ Sport NZ Community Sport Strategy 2015-2020

²⁹ Sportsvilles – Australasian Parks and Leisure – Winter 2012.

K&DS was registered as an incorporated society in April 2013. In 2015 the rules were amended to facilitate an application for charitable status. The objects that are pertinent to this study are abbreviated as follows³⁰:

1. Create a range of sporting and recreational opportunities for both participation and support roles for all age groups, life phases and ability levels including robust talent identification and support.
2. Provide, manage, maintain, administer and operate sport and recreational facilities for the benefits of members and the wider community.
3. Deliver sport and recreation opportunities that are sustainable based on sound marketing and business best practice.
4. Provide support and encourage excellence in governance practices and processes that encourage good leadership and appropriate decision-making at all levels.
5. Share knowledge and resources and collaborate on sport and recreation management and programme delivery through its members.
6. Remove barriers to participation in sporting and recreational activities by continuous assessment of community need including targeted programmes.

In 2018 K&DS developed a Strategic Plan. Which sets out its vision, core purpose and values. Its specific goals are as follows:

- A professional and competent board that inspires and connects with the community;
- Create an environment that enables open and effective communication;
- Strong and effective relationships are in place with key stakeholders at all levels;
- Drive the development of a premier recreation space;
- Develop sustainable financial health and capability.

The LPRMP provides direction for the management and development of LP. It provides certainty about the functions and management of the reserve and ensures management decisions are consistent with the Reserves Act 1977.

In June 2014 the FNDC formalised its relationship with K&DS and in 2018 FNDC contracted K&DS to work in partnership to manage all of the LP facilities for a period of 5 years (consistent with the object pertaining to ‘providing, managing, maintaining, administering and operating sport and recreational facilities’).

³⁰ K&DS Constitution, p4

Specifically, the Management Agreement requires K&DS to manage and operate LP for the purpose of:

- The provision and management of club and public access to LP;
- The ongoing maintenance and upkeep of LP;
- Developing a strategic plan for improvement, development and enhancement of LP.

Pertinent to this plan are the following specific agreements agreed between FNDC and K&DS in 2018³¹. The full Management Agreement is attached as Appendix D and provides more detail about the partnership arrangement between FNDC and K&DS.

1. Provide evidence that all facilities are fully compliant with all relevant legislative and regulation requirements e.g. building WOF;
2. Notify FNDC of any major maintenance issues with LP, its facilities and equipment;
3. Be responsible for all bookings;
4. Be responsible for opening and closing of the park including any gates, facilities and ground closures;
5. Ensure the building interior without exception including the function room, toilets, showers, change rooms, storage facilities and kitchen are clean;
6. Encourage and promote use of appropriate attire by facility users;
7. Collaborate with Council on the strategic development and improvement of LP.

A K&DS that is well supported by FNDC through the management agreement has a better chance of succeeding with managing LP and most importantly, in implementing the LPRMP and upgrades of LP facilities, than does individual sports making representations to FNDC.

K&DS is required to advise FNDC by October each year of any future resourcing requirements for inclusion in the Annual Plan and in advance of Long-Term planning and budgeting cycles. This funding is critical to support the proposed upgrades of LP. K&DS is also required to report six- monthly on operational expenditure for repairs and maintenance³².

K&DS acknowledge that all the sports using LP, and the wider Kaikohe sports community, need to be fully engaged with K&DS so that they are well informed and feel supported in their use of the sports facilities and services provided, particularly given the role that K&DS now plays in the management and operation of LP.

³¹ Management Agreement between FNDC and K&DS 1 July 2018 to 30 June 2023

³² Lindvart Park Management Plan, 2018, p6

12. NEEDS ANALYSIS – MULTI-SPORTS FACILITY

LP Pavilion is owned by the FNDC and was built in the 1980s to provide changing rooms/toilets and social space for hockey, cricket, netball, tennis, bridge, softball and athletics. The pavilion comprises a large lounge area and a smaller area used by Netball.

The LP Pavilion is under-utilised because it is no longer fit-for-purpose (the pavilion is used in winter by Netball but does not meet the needs of this sport). The larger area of the Pavilion is used for holiday programmes, some community meetings and events.

The LPRMP makes provision for development of a purpose-built covered/indoor multi-sports facility at LP to replace the LP Pavilion, with the first step being development of a business plan to see whether the project is feasible.

A multi-sport centre at LP could adjoin an indoor/covered facility and provide fit for purpose change-rooms and toilets, shared meeting space, control room space, cafeteria space, accessible storage and external storage space for equipment.

Prior to assessing feasibility, it is important that the need for such a project is clearly established. This plan includes an objective assessment of need for a purpose built covered/indoor multi-sports facility aligned with the Northland Sports Facility Plan, the Basketball NZ Indoor Facilities Guide and the Netball NZ Facilities Strategy.

11.1 Project Scoping

The LPRMP has identified the potential opportunity for a purpose built covered/indoor multi-sports facility. The objective is to establish a centralised purpose-built facility for indoor sport and recreation use³³.

The proposed facility can be designated as a district facility – 1 - 5 kilometres (10-minute walk, 10-15-minute drive)³⁴, and for inter-district competitions between Kaikohe, Waipapa, Kawakawa and Kerikeri. Although the facility might be used from time to time for significant regional events that would not be its primary purpose.

Local participation data shows that the facility will most likely be used by Basketball, Futsal, Netball, and Volleyball. A shared space for gymnastics and martial arts could potentially also be provided, with storage facilities for softball, football, touch and hockey.

³³ Lindvart Park, Reserve Management Plan, 2018, p7

³⁴ Decision-Making Guide, Sport and Recreation Facilities, March 2007, Department of Sport & Recreation Western Australia

Northland Basketball numbers have grown from 5,800 genuine unique participants in 2017 to 8,100 in 2019 across mini-ball, social, mixed and competitive leagues. Research shows that a larger venue enables a larger scale of local basketball competition, and participants are more inclined to engage in competitions in larger venues³⁵.

Northland Basketball has identified that because of its unique central position in Northland, a 2-court indoor facility in Kaikohe could be used for representative team training, with 10-15 trainings each session averaging 2 hours. They believe that a 4-court facility could be an economic income generator for the Far North, as it could host regional and national events³⁶.

Kaikohe basketball supporters believe that providing a 2-court covered/indoor facility will enable them to grow the game of Basketball in Kaikohe, catering for boys and girls, adult males and females. They cite lack of suitable facilities as the main inhibitor of growth of the sport in Kaikohe³⁷.

11.2 Multi-sport Court Options

There are a range of options for providing multi-sport courts. A robust and independent business case (feasibility study) will help determine the option that will best meet the needs of the residents of Kaikohe. Each of the following options proposes the current pavilion be replaced by a fit for purpose amenity containing toilets, changing rooms, offices, storage, etc.

1. One or two full-sized Basketball/Netball courts with cover (no walls) over existing Netball court – ACE Rebound or similar court surface;
2. One or two full-sized Basketball/Netball courts with cover and walls over existing Netball court – ACE Rebound or similar court surface;
3. One or two full-sized Basketball/Netball courts with cover and walls with sprung wooden floor (or similar quality).

There is also the option of doing nothing more than what is planned. An outdoor uncovered court at Centennial Park with use of existing indoor space at Northland College and access to district facilities for competitions (unlikely to be suitable for Netball, Futsal or Volleyball district competitions).

The disadvantage of doing nothing is that the LP pavilion will continue to not be fit for purpose and has significant potential to become run down, with increasingly high maintenance costs to ensure it is secure and not at risk of damage by vandals.

The costs between these options will vary considerably, as will the operating and maintenance costs. A business case (feasibility study) will determine the estimated capital and operating costs of each of the options.

³⁵ Stamford Indoor Sports Report, 2017 cited in Email from Josh Port, GM Northland Basketball, 29 July 2019

³⁶ Josh Port, Northland Basketball Association

³⁷ Submissions from MNUA and Taal Smith, October 2019

11.3 Indoor Court Space Provision

There is one full sized covered/indoor court facility at Northland College in Kaikohe. The run-off is less than ideal, with health and safety concerns expressed because of the shallow run-off from the court and the dangerous steel beams on the wall. The complex has a concrete floor which is not suitable for Basketball, Netball, Futsal and Volleyball (it is currently used for junior Basketball and Volleyball).

There are 2 full-sized indoor courts at the Waipapa Baysport complex, which is a 28-minute drive from Kaikohe along SH 15 (32.7 kilometres). The venue has a sub-standard tile floor surface that is slippery and does not support an even bounce of the ball. There is a 30cm space from the barrier to the baseline (a health and safety concern).

There is a basketball programme organised at Baysport by MNUS, but 12 of the participating teams come from Kaikohe, and children attending school outside of Kaikohe also participate in this competition. The Waipapa competition depends on these entries and may not continue after a multi-sport centre is developed in Kaikohe³⁸.

Bay of Islands College in Kawakawa has a full-sized basketball court similar in size to Northland College (without the dangerous metal beams). This is a 27-minute drive from Kaikohe (30.7 kilometre) on SH 12 and 1. Teams from Kawakawa could potentially participate in a district competition involving local Kaikohe teams.

Kerikeri College has one full sized basketball court, 2 small courts and a 6-hoop gymnasium but has poor lighting so is not suitable for competitions. This is a 29-minute drive (29.7 kilometre) from Kaikohe to Kerikeri. Teams from Kerikeri could potentially participate in a district competition involving local Kaikohe teams.

There are 3 full sized courts at Kensington Stadium in Whangarei. This is a regional complex which is 1 hour and 13 minutes (85.4 kilometres) from Kaikohe on SH1. This stadium is not accessible to the Kaikohe community for local competitions.

There are 2 full sized courts at Aniwaniwa School in Kaitaia. This is 1 hour and 11 minutes (81.7 kilometres) from Kaikohe and not accessible to the Kaikohe community for local competitions.

Based on the national benchmark for sport facilities, there should be 1 full sized court per 9,000 residents³⁹. The population of Kaikohe is 3,915 persons living in 1,464 dwellings⁴⁰. Based on population, the need for a purpose-built multi-sport indoor/covered court area in Kaikohe cannot be justified (although the desire to have such a centre is unquestioned).

³⁸ Email Melvin Rameka 12 November 2019

³⁹ National Indoor Strategy for Indoor Sports, 2014

⁴⁰ <https://profile.idnz.co.nz/far-north-population> 2013

11.4 Future Provision

There are circumstances that might support providing a purpose-built covered/indoor multi-sports facility in Kaikohe, beyond an evidential basis.

- A purpose-built multi-sport indoor/covered court area would create increased opportunities for tamariki and rangatahi to participate in sport and recreation in Kaikohe;
- The Plan identifies that there are fewer opportunities for females to participate in sport and recreation in Kaikohe. Netball, Basketball, Futsal and Volleyball create important opportunities for girls and women to participate in physical activity as well as to develop leadership skills. An indoor/covered court area will support and encourage ongoing participating by girls and women in physical activity;
- There are insufficient local community facilities for basketball within the Northland area, and this is hindering growth of the sport⁴¹. The Basketball Facilities Guide identifies that in Northland there are 3 community courts and 24 school courts for a total population of 158,700. A purpose-built covered/indoor multi-sports facility will provide opportunities to grow the sport of basketball in Kaikohe and contribute to playing strength in the Northland area;
- Futsal is a fast-growing small team sport that can be played by girls and boys of all ages and abilities. Creating opportunities for participation in Futsal has the potential to provide increased opportunities for tamariki and rangatahi to participate in sport and recreation.

The decision as to whether to provide a purpose built indoor/covered multi-sport facility will depend on whether there is community support for such a project. The LPRMP has identified a purpose built indoor/covered multi-sport complex be provided (subject to a business model being developed). This indicates that there is political will to provide a multi-sport centre in Kaikohe.

11.5 Basketball NZ Indoor Facilities Guide

The Basketball NZ Indoor Facilities Guide notes that basketball is one of the most popular participation sports (currently second only to Netball) for secondary school participation, and one of the biggest team sports in NZ, but its growth is hampered by lack of access to community facilities.

The Guide notes that a collaborative approach with other sports is essential, as is a flexible approach to court sizes and game times to enable more people to play basketball. They recommend local level facilities are 1 – 4 indoor courts with 3 x 3 outdoor facilities provided to help overcome indoor court shortages. The Guide predicts a significant shortfall in indoor courts in Northland, with a 5-court shortage by 2021.

⁴¹ Basketball NZ National Indoor Facilities Guide, 2015

11.6 Netball NZ Facilities Strategy

The Netball NZ Facilities Strategy identifies a challenge to ensure future facilities are available to enable netball to remain accessible, affordable and well maintained⁴². The report notes that demand for indoor Netball courts is increasing, and that moving indoors has a significant impact on the way people play Netball (flexibility over play times, days of the week and increased costs are factors to consider). The Strategy highlights the need for multi-sport venues with Netball as one of the core user groups.

11.7 Northland Sports Facility Plan Summary

The Sports Facility Plan identifies an increasing number of challenges in relation to the development and operation of sports facilities. Projections indicate only a small net growth at best (0.8%) in the overall population over the next 20 years, with the highest growth age-group regionally being those over 65 years of age⁴³.

The plan notes that in the Far North sports facilities will need to be suitable for a widely dispersed rural population for much of the District, and for a few more prominent smaller towns. The plan recommends the following approach for court sports facilities in the Far North:

- Investigate partnerships with schools in strategic locations to ensure existing (and new) school facilities are available for community use. This avoids unnecessary duplication.
- Consider covering outdoor courts rather than developing new indoor court facilities as a cost-effective method of meeting needs e.g. for Basketball.

This plan supports covering of outdoor courts as a cost-effective solution to solving the identified shortage of courts across the country and could be applied in Kaikohe as a feasible option. Northland College chose to provide a one-court facility, rather than providing a two-court indoor facility suitable for basketball, netball, volleyball and futsal. Had Northland College chosen the second option, this would have avoided duplication of facilities.

11.8 Feasibility of a multi-sports centre

This Plan does not identify the capital and operating costs of providing a purpose-built covered/indoor multi-sports facility. A robust and independent business model (feasibility study) will determine the essential elements of a facility e.g. number of courts, change-rooms, toilets, social space, administration/game control and storage which will impact on revenue and costs.

A feasibility study can also make recommendations on ownership and management of the centre and potential capital funding sources. A feasibility study will also determine the likely operating costs of a facility and identify how these costs will be met.

⁴² Netball NZ Facilities Strategy, 2011

⁴³ Northland Sports Facility Plan Summary, November 2014

The following questions might be helpful in providing a process for determining need for a purpose-built covered/indoor multi-sports facility and sustainability of operating an indoor court facility.

Needs Assessment Questions	Needs Assessment Answers
Are there real provision gaps in the study area	There are no safe full-sized indoor/covered courts in Kaikohe. The nearest full-sized indoor Basketball courts are at Waipapa, Kawakawa and Kerikeri
Does the audit indicate existing facilities will not meet the demands of the population	The existing facilities can cater for the current number of participants, but there are no full-sized basketball courts that can be used safely. Single court facilities are not ideal for competitions (there are currently no adults playing basketball in Kaikohe)
Is the population profile suited to the nature of the proposed facility	The population profile (high proportion of Maori and young people) is suited to the nature of the proposed facility
Do local participation rates and population forecasts suggest that existing facilities/programs are inadequate	No
Does the comparison of population to standards indicate an under supply	No
Does the proposal have the general support of the local community	This has still to be tested as there will be capital costs and ongoing operating costs to be met (possibly through rates)

Sustainability Matrix Assessment Guidelines	
To what extent will this facility proposal enhance the social wellbeing of the community	The facility has the potential to create opportunities for children, youth and adults to recreate
To what extent will this facility add to the sense of community	As above

To what extent will this facility bring different parts of the community together	Creation of a shared space between Basketball, Netball, Volleyball and Futsal has the potential to bring the community together. Gymnastics and Martial arts could also co-locate in a multi-sport centre
To what extent will this facility cater for all age groups	Indoor court sports are primarily used by children, youth and young adults but potentially for all ages and abilities
To what extent will this facility cater for both genders	The facility will cater for both male and female participants and address the potential for male bias of sport and recreation facilities in Kaikohe
To what extent will this facility address have identified social issues in the catchment population	The facility has the potential to address known social issues, with need to create more opportunities for females, teens and young adults
To what extent will this facility increase participation rates	There is anecdotal evidence that providing indoor court space has a significantly positive impact on participation levels

12. COMMENTORY ON SPORT ORGANISATIONS IN KAIKOHE

This Plan tracks sports participation trends since 2014, measures current participation against national benchmarks for facility usage, and applies other analytical tools as a measure of need for new or improved sports facilities at LP and within the wider Kaikohe community⁴⁴.

12.1 *Mid-North United Sports Incorporated*

MNUS was established in late 2016 and incorporated in 2017. MNUS is the governing body for the Bay of Island Marlins Softball Club, Mid-North Basketball, Kaikohe Junior Youth Touch, Te Tai Tokerau Rugby League Juniors, Kaikohe Athletics Club, Kaikohe Squash, Mid-North Tennis and Table Tennis⁴⁵.

The aims and objectives of MNUS are set out in the constitution:

1. To offer coaching and competitive opportunities in our chosen sports codes
2. To promote the sport of Mid North United Sports Inc
3. To ensure a duty of care to all members of Mid North United Sports Inc
4. To provide all its services in a way that is fair to everyone
5. To ensure that all present and future members receive fair and equal treatment

⁴⁴ Participation trends are documented in Appendix 2 of this report

⁴⁵ MNUS Constitution provided by MNUS Treasurer, Suzee Ross

Mid-North Tennis and Table Tennis are currently inactive. MNUS is keen to re-establish tennis in Kaikohe if there is demand. MNUS also run holiday programmes in the LP Pavilion and keen to continue these programmes to give youth a sense of belonging and give them something to do in the holidays⁴⁶

MNUS supports development of two indoor courts on Recreation Road at LP to provide space for basketball tournaments, a home for softball, and space for sports and cultural holiday programmes and other activities. They believe that the growth of basketball will be greatly assisted by providing more space in which to play and will complement the outdoor court provided at Memorial Park.

12.2 BOI Hockey

BOI Hockey advise they have experienced reasonable growth since installation of the floodlights in 2014. Introduction of business house hockey has proved popular, as have modified games, in encouraging growth in both junior and senior hockey.

The hockey turf is owned by FNDC and included in its asset register. Provision has been made in the FNDC LTP for long-term maintenance of the turf and for renewal within a 10-15-year lifespan. Day to day maintenance of the hockey turf is now the responsibility of K&DS, in partnership with BOI Hockey, as part of the Management Agreement⁴⁷.

Cost is a barrier to people playing hockey and limits the growth potential. It is costly to play hockey on an artificial turf because the operational costs of maintaining a turf are so high. However, playing on an artificial turf is essential to develop the skills necessary to compete in the Northland wide competition and beyond.

The hockey turf is used around 20 hours per week during winter months and around 8 hours per week during summer months. The National Hockey Strategy consider that a sustainable number of players per turf is in the range of 600 to 850 winter players per Full Time Equivalent (FTE) turf (a FTE turf provides at least 54 hours access per week)⁴⁸.

The turf can be used by any sport providing soft shoes are worn. This includes cricket, football (not currently using the BOI Hockey turf due to the number of injuries incurred⁴⁹), touch rugby, t-ball, American football and lacrosse⁵⁰. Kaikohe Touch Football use the hockey turf for their Under 7 competition and softball also use the turf for their juniors.

⁴⁶ MUNS email from the Treasurer, Suzee Ross, 7th November 2019

⁴⁷ FNDC letter from Erica Cooney, Legal Services Officer, FNDC to Mike Edmunds, 3 May 2019

⁴⁸ *Auckland Region Hockey Facilities Report 2014-2031*, June 2014, p13

⁴⁹ Feedback from K&DS on first draft Kaikohe Sport & Recreation Facility Plan

⁵⁰ *Hockey NZ, National Facilities Strategy*, 2010

12.3 Bay of Islands Netball

The Bay of Islands Netball Centre use the western part of the LP Pavilion. In 2015 the netball courts were upgraded and refenced and the floodlighting was upgraded. There is surface flooding on the courts as the work was not completed satisfactorily, and holes in the surface mean that moisture is permeating through the seal and starting to cause surface corrosion.

BOI Netball is experiencing growth in its mixed Netball social programme (boys and girls) and sees the potential for a successful 5 a-side competition⁵¹. Those players involved in 5 a-side are not currently involved in the Saturday competition, so this is introducing the sport to a new demographic.

BOI Netball has successfully addressed issues of anti-social behaviour at the courts. Strict guidelines on expected behaviour are enforced, and a breakfast is provided for anyone at the park who turns up in need of sustenance.

Netball supports provision of a two-court covered space, with an ACE Rebound surface, for Netball, Basketball, Futsal and Volleyball; development of a single-level court-side control room, with space for officials, uniform storage and a cafeteria, and external space to store equipment and seating. Netball supports provision of a playground and has highlighted the need to address parking issues at the park.

information on membership trends for the period 2014-2019 indicate that there is capacity available that could be shared with other sports. This could include other sports using the hard surface for training, or in the future two courts being covered and shared with other sports.

12.4 Kaikohe Swimming Club

The Kaikohe Community Pool is located on Ministry of Education land at Northland College. FNDC support the maintenance and operation of the community pool at Northland College for the benefit of the wider community. In 2016 FNDC contracted the CBEC Trust to operate and manage the pool during the school holidays and out of school hours.

The Kaikohe Swimming Club base their activities at the Northland College pool (and members of the Swimming Club manage the pool for CBEC Trust). The school oversee the pool in the Summer season during secondary school hours and the swimming club use the pool during out of school hours.

The swimming pool is used during school hours by Northland College, Kaikohe Christian School, Te Kura Kaupapa O Kaikohe, and is used by the community after school hours and during school holidays. Kaikohe Rugby and touch teams use the pool for pre-season fitness, and the local fitness clubs use the pool for aqua aerobics.

CBEC have worked with Kaikohe Swimming Club members to upgrade the changing rooms at the pool, repaint the pool and the chemical shed and provide a new pump. This work was generously supported by Bunnings, Te Kotahitanga e Mahi Kaha Trust and Te Uma o te Kona Youth Centre.

⁵¹ Discussion with BOI Chair, August 2019

Northland College has advised that they are planning to install solar panels at the school to generate power and are willing to provide a heat source for the pool. This will enable the Swimming Club (and the school) to use the pool for a longer season.

There was provision in the draft 2015-2025 Long Term Plan for a community pool to be provided in Kaikohe in 2020 at an estimated cost of \$3 million. However, this has been removed from the 2018 – 2028 Long Term Plan. If there is community and political will then this can be reconsidered in a later plan.

12.5 Basketball in Kaikohe

Basketball in Kaikohe is delivered by 2 providers: MNUS and a private individual with a passion for basketball. A basketball programme for boys was introduced in 2019 and attracted 100 participants in the first two terms of the school year.

In the third term of 2019 a kaupapa/competition for Year 5, 6, 7 & 8 was provided with eight Year 5 and 6 teams and five Year 7 and 8 teams, involving around 140 players⁵². Every local and primary school entered at least one team in the competition which was played over 8 weeks.

There are 40 players from the Kaikohe/Mid-North area playing in junior representative teams from Under 11 through to Under 19. Most players are participating in Under 15 (14 players) and Under 17 (12 players) representative teams⁵³. This is a critical age when many sports experience a drop-off and provides a pathway for youth into elite basketball leagues.

MNUS's Kaikohe Community Basketball is providing a RiseUp development programme for 6 – 13-year olds and a RiseUp Elite programme for 13 – 18-year olds in Kaikohe.

Adult competitions are no longer provided because of lack of suitable facilities, but provision of a full-sized outdoor court at Centennial Park may encourage participation for all ages and abilities. There is strong support from Northland Basketball to provide a 2-court indoor facility in Kaikohe.

12.6 Kaikohe Football

Kaikohe Football is providing opportunities for young boys and girls to play the sport. From a standing start they are now able to field 150 juniors and 2 senior teams playing in the Northern District competition. Kaikohe Football have adopted a “can do” approach to rolling and marking their fields and contributing to the cost of providing training lights at Central Park. The need storage and suggest training lights be installed off the back of the Hockey lights.

⁵² Email from Taal Smith, dated 8th November 2019

⁵³ Email from Josh Port, Northland Basketball Association, 7th November 2019

12.7 Kaikohe Rugby Club

The rugby fields at Central Park are used primarily by rugby but have also been used by Rugby League for training and playing (including the No.1 field). Field capacity is very dependent on the soil and grass type and in the Far North the expectation is that the fields will be playable for 16 hours a week in winter. In summer access to the fields is unlimited, or if any restriction was to be placed then 3 times per week for touch football as a rule of thumb⁵⁴.

This means there is spare capacity at the rugby fields for training and playing with or without the use of floodlights. The floodlights on the rugby field are used for training for around 6 hours per week, leaving spare capacity for other sports.

A concern for Rugby is the potential loss of the fencing, indicated in the LPRMP. Safety and security at the park are important and any invasion onto the fields of motor bikes or horses could cause major damage. Their ability to have a charge gate for big matches is also important to help generate funds to maintain the lights and the clubroom

12.8 Kaikohe Rugby League

Rugby League does not have a home or a clubroom for its teams in Kaikohe. They did not field a premier team in 2019 but in the past have shared space with Kaikohe Rugby on the No. 1 and outer fields. The need for clubroom space for rugby league could potentially be provided at the LP Pavilion. Rugby league has a strong junior competition and are building a base for future growth in seniors.

12.9 Kaikohe Marlins Softball Club

Softball in Kaikohe is organised by MNUS and played at LP. There is a strong junior competition established at the park supported by several local schools. Opportunities are provided for players to participate in tournaments and events outside of Kaikohe, including internationally.

A softball little league has up to 180 active participants competing in competitions from Hokianga to Ngati Hine. MNUS has received support from Softball NZ to form the Northland Softball Association which has 4 men and 6 women's teams involving 110+ active participants⁵⁵.

12.9 Kaikohe Touch

The space used by Touch at LP is remote from the toilets, and the sport considers it is dangerous to send their participants across to the toilets unaccompanied. As a result of distance and safety, public areas are used for playing Touch. Touch would prefer to stay on their current fields, rather than share space at Central Park or Northland College. Touch is continuing to provide strong local competitions for juniors and seniors.

⁵⁴ FNDC Sports Field Study, 2014

⁵⁵ Melvin Rameka, email dated 7th November 2019

APPENDICES

Appendix 1: Inventory of Sports and Recreation Facilities in Kaikohe

Facility	Ownership	Current State	Desired Future State/Action
Kaikohe Airport	FNDC - managed by Far North Holdings Ltd	Used by local gliding club, model aircraft club and a skydiving operation	
Kaikohe Bowling Club	Kaikohe Bowling Club	Clubroom 1 playable natural green	No action required
Kaikohe Golf and Squash Club	Kaikohe Golf & Squash Club	Clubroom 18-hole golf course 2 squash courts	No response
Kaikohe Memorial Hall	FNDC	3 badminton courts - good condition Home for Yun Jung Do Martial Arts	Included on FNDC list of assets
Kaikohe Rugby Football & Sports Club Clubroom	FNDC owns Central Park and Grandstand Fields leased by BOI Rugby Football Union for winter only	Rugby Grandstand repairs in 2015 3 playing fields Floodlighting on No. 1 and training field	Floodlit training field shared with rugby, rugby league, touch football and football as required
Kaikohe Showgrounds and Equestrian Centre	Kaikohe A & P Society	Kaikohe Show Day held annually in January	No response
BOI Hockey Turf	FNDC	2008 Artificial Sand Turf developed 2010 Dug Out and Storage built 2014 Floodlights installed	Storage needed for equipment and groomer (could be in multi-sport centre)

Facility	Ownership	Current State	Desired Future State/Action
LP Netball courts	FNDC	8 courts – In 2014 lights, fencing and court surface upgraded	Surface needs urgent remedial work Netball wish to have ground level control room, storage, etc.
LP Softball Diamond	FNDC	The backstop netting and dugouts are repaired; backstops have been purchased for other diamonds	The fields need rolling but other than that are fit for purpose
LP Pavilion	FNDC	Built in 1980s and no longer fit for purpose.	Refurbish or replace LP Pavilion to meet multi-sport needs.
LP - General	FNDC	<ul style="list-style-type: none"> • Insufficient parking, poor access • Playground is unsafe and suitable • Toilets at Recreation Rd side of park • Shelter for supporters/spectators • Vandalism – motor bike access • Planting and paths to beautify park • No disability toilet provided 	Invest in getting more people more active, safety and essential services: <ul style="list-style-type: none"> • New playground • Walking and cycling paths • Fitness trails • Drinking fountain, toilets • Youth friendly spaces
Kaikohe East School	MOE	<p>Outdoor 15m x 2 lane pool Opens in Term 1 and 4 each year Pool not available to the general public No community use of school hall 1 rugby field but no posts 2 undersized netball courts 1 outdoor basketball court with hoops A bike track (50 bikes provided)</p>	

Facility	Ownership	Current State	Desired Future State/Action
Kaikohe West School	MOE	<p>Outdoor 25m x 4 lane pool in good condition</p> <p>Pool not available to general public</p> <p>2 Astroturf Netball courts (also tennis)</p> <p>1 Astroturf Netball court soft top cover</p> <p>2 asphalt netball courts</p> <p>1 rugby field</p>	
Kaikohe Intermediate School	MOE	<p>3/4 basketball court - 3 badminton courts and gymsports at the school</p> <p>Outdoor 22m x 6 lane pool</p> <p>Pool not available to general public</p> <p>3/4 turf with 2 netball and 1 basketball court</p> <p>1 Rugby Field – no posts</p>	
Te Kura Kaupapa Maori o Kaikohe	MOE	<p>No pool provided - use Northland College pool and LP for Kaikohe Games</p>	
Kaikohe Christian School	MOE	<p>School hall</p> <p>Undersize outdoor basketball court</p>	<p>Use Northland College Pool, LP and Northland College grounds for PE - would like access to a gymnasium - plan to build a covered turf area within next 5 years</p>
Northland College Swimming Pool	MOE	<p>Outdoor 33m x 6 lane pool</p> <p>Completed pool and pump shed upgrade</p> <p>New change-rooms provided by pool</p>	<p>Explore ways of installing solar panels to facilitate early morning training and extend the season</p>

Facility	Ownership	Current State	Desired Future State/Action
Northland College Gymnasium	MOE	Full court facility – concrete floor and unsafe steel beams with little space at ends of courts - used by basketball and volleyball Full sized outdoor basketball court but no hoops provided	Provide hoops on outdoor court
Northland College Playing fields	MOE	3 full sized rugby/rugby league fields 4 touch football fields 2 cricket fields	Explore options for making use of school playing fields
Northland College Netball Courts	MOE	2 netball courts - old and need resurfacing	Resurface netball courts (gender equity) – hoops need replacing on 2 courts
Pou Herenga Tai - Twin Coast Cycle Trail		Trail is completed between Kaikohe and Okaihau	New cycle trail from Taumarere to Opua proposed.
The Mill Fitness Centre	Privately owned	No further information provided	
Cross-Fit Fitness Centre	Privately owned	Cross Fit Gym to open in December 2019	

Appendix 2: Sports Participation Trends

Sport	2014	2015	2016	2017	2018	2019
Kaikohe Association Football Club	0	0	67 juniors	89 juniors	112 juniors	150 juniors 2 senior teams
Kaikohe Badminton	40-50 people	40-50 people	40-50 people	40-50 people	40-50 people	40-50 people
Basketball in Kaikohe*	4-5 men's teams 3-4 women's teams	No junior or senior competitions	No junior or senior competitions	No junior or senior competitions	No junior or senior competitions	300 – 400 participants in junior programmes
Kaikohe Bowling Club ⁵⁶	31	41	35	35	32	NA
Kaikohe Golf and Squash Club	Did not respond	Did not respond	Did not respond	Did not respond	Did not respond	73 members
Kaikohe Gymsports ⁵⁷	33 juniors	50 juniors	60 juniors	70 juniors	80 juniors	Approximately 100 all ages
BOI Hockey Association	168 juniors 103 adults + 7 play 2 grades	176 juniors 132 adults + 13 play 2 grades	185 juniors 130 adults +31 play 2 grades	200 juniors 119 seniors + 33 play 2 grades	159 juniors 123 seniors +22 play 2 grades	191 juniors 135 seniors +38 play 2 grades
BOI Marlins Softball Club	0	0	0	Estimated 30 players	Estimated 30 players	Estimated 30 players (up to 180 active participants from Hokianga to Ngati Hine in BOI competition)

⁵⁶ Kaikohe Bowling Club membership provided by Bowls NZ. Includes full paying, casual male and female members

⁵⁷ Numbers are approximate and spread over three providers

Sport	2014	2015	2016	2017	2018	2019
BOI Netball Association*	67 winter teams 16 Social teams 805 players 15 clubs 20 schools	49 winter teams 9 Social teams 564 players 15 clubs 20 schools	46 winter teams 0 Social teams 447 players 14 clubs 17 schools	45 winter teams 18 Social teams 617 players 16 clubs 7 schools	53 winter teams 10 Social teams 611 players 12 clubs 6 schools	17 winter teams Summer Social team numbers NA 378 players 10 clubs 6 schools
Kaikohe Rugby Football Club	7 junior teams 1 senior team 1 netball team	7 junior teams 1 senior team	7 junior teams 1 senior team	7 junior teams 1 senior team	8 junior teams 1 senior team	9 junior teams (1 x U15 girls) 1 senior men 1 senior women
Kaikohe Lions Rugby League Football Club	1 senior 13 junior teams	0 senior team 13 junior teams	0 senior team 13 junior teams	No senior team 13 junior teams	No senior teams 5 junior teams	No senior team 5 junior teams
Kaikohe Swimming Club ⁵⁸	50	50	50	50	50	170
Kaikohe Yun Jung Do	Average 25 participants	Average 25 participants	Average 25 participants	Average 25 participants	Average 25 participants	Average 25 participants
Kaikohe Tennis Club	0	0	16 adults	12 adults	0	0
Kaikohe Touch - Juniors/Open	33 junior teams 12-18 senior teams	28 junior teams 12-18 senior teams	26 junior teams 12-18 senior teams	24 junior teams 12-18 senior teams	24 junior teams 12-18 senior teams	18 junior teams 12-18 senior teams
Kaikohe Volleyball ⁵⁹	6-10 teams	6-10 teams	6-10 teams	6-10 teams	6-10 teams	6-10 teams

⁵⁸ Information provided by Anne Stillwell, BOI Swimming Club, at meeting on 28 August 2019

⁵⁹ Kaikohe Volleyball did not respond so this is an estimate only of teams playing at Northland College

Note: The above information has been drawn from a variety of sources provided to me from the individual sports and their regional organisations. Some of the figures are estimates as the sport is not affiliated and does not keep accurate records.

Netball team numbers are based on an average of 9.7 players per team, this being the baseline figure taken from 2014. The total players, clubs and schools participating in the competition for 2015 – 2019 was provided by Netball Northern. The 2019 social league will commence in November 2019⁶⁰.

Kaikohe Tennis has not been affiliated with Tennis Northland for a very long time. Kerikeri Tennis Club has a huge club at Waipapa (the biggest club in Northland). Doubtless Bay, Paihia and Russell all have tennis clubs⁶¹.

⁶⁰ Information provided by Netball Northern, 1st September 2019

⁶¹ Information provided by Raewyn Heywood, Tennis Northland on 26 August 2019

Appendix 3: Kaikohe Snapshot

Kaikohe is a town in the Western Ward of the Far North District Council. It is the largest inland town and the highest community above sea level in the Northland region. Kaikohe was originally a Maori village called Opango and is recognised as being the heartland of the culture of Ngapuhi, the largest iwi in New Zealand.

There are several factors that impact on provision of sport and recreation facilities and access to those facilities by the resident population. This includes age, ethnicity, levels of unemployment and income and household composition which are summarised below.

The population of Kaikohe and Far North District Council has declined by 4.8% (198 people) since the 2006 Census⁶²: Census figures will be updated when 2018 census figures become available.

Population of Kaikohe and Far North District - 2013 Census		
Sex	Kaikohe	Far North District
Male	1,896	27,228
Female	2,019	28,506
Total people	3,915	55,734

Note that many people travel to Kaikohe from outlying districts to access sport and recreation facilities, so there is not total reliance on the population of Kaikohe to sustain sports facilities and activities.

Kaikohe has a very youthful population. The median age (half are younger and half older than this age) is 28.5 years for people in Kaikohe. For the whole of the Far North District area the median age is 43.3 years. 12.6% of people in Kaikohe are aged 65 years and over. For the whole of the Far North District area 18% of the population are aged 65 years and over. 31.6% of people are aged under 15 years in Kaikohe. For the whole of the Far North District area 22.2% of the population are under 15 years in age⁶³.

Kaikohe is culturally diverse, with Maori the most common ethnic group, compared with European for Far North District as a whole⁶⁴.

⁶² 2013 Census QuickStats about a place: Kaikohe, Census NZ, uplifted from the World Wide Web on 5.1.15

⁶³ 2013 Census QuickStats about Kaikohe, Census NZ, uplifted from the World Wide Web on 5.1.15

⁶⁴ Ibid, p4

Ethnic Group	Kaikohe (per cent)	Far North District (per cent)
European	35.1	66.4
Maori	77.9	44.5
Pacific peoples	7.9	3.8
Asian	2.9	2.2
Middle Eastern, Latin American, African	0.1	0.4
Other ethnicity	0.7	1.7

Kaikohe has a high percentage of unemployed people aged 15 years and over (21.6%), compared with the rest of the Far North District as a whole (11.5%). Kaikohe correspondingly has a low median income for people aged 15 years and over (\$18,000 per annum) compared with a median of \$21,500 for all Far North District.

55.4% of people aged 15 years and over in Kaikohe have an annual income of \$20,000 or less, compared with 47.1% of people for Far North District as a whole. In Kaikohe, 10.4% of people aged 15 years and over have an annual income more than \$50,000, compared with 16.2% of people in Far North District.

Couples with children make up 31.6% of all families in Kaikohe (33% in Far North District), while couples without children make up 27.4% of all families (44% in Far North District). 41.1% of families in Kaikohe are one parent with children families (23% in Far North District). The average household size in Kaikohe is 3 people, compared with an average of 2.5 people per household for all of Far North District.

45.5% of households in Kaikohe have access to the Internet (63.8% in Far North District as a whole), and 77.4% of households in Kaikohe have access to a cellphone (76.9% in Far North District as a whole)⁶⁵.



⁶⁵ 2013 Census QuickStats about Kaikohe, Census NZ, uplifted from the World Wide Web on 5.1.15, P7-11

Appendix 4: Management Agreement

Management Agreement

Between

Far North District Council

&

Kaikohe and District Sportsville

1 July 2018

to

30 June 2023

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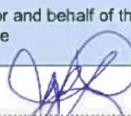
APPENDICES:

- One: Map of Lindvart Park
- Two: Lindvart Park and Marlin Park Council Asset List
- Three: Roles & Responsibilities Matrix

Version

Version	Date	Description	Author
1.0	9.10.17	Service Level Agreement	Todd Luders
2.0	22.1.18	Management Agreement	George Swanepoel
2.1	15.2.18	Management Agreement	George Swanepoel
2.2	21.3.18	Management Agreement	George Swanepoel
3	31.7.2018	Management Agreement Review	Jaime Dyrberg
4	15.08.2018	Management Agreement Review and addition of Roles & Responsibility Matrix	Nina Gobie
5	11.09.2018	Management Agreement Review and addition of Roles & Responsibility Matrix	Nina Gobie
6	25.09.2018	Management Agreement Review and addition of Roles & Responsibility Matrix	Jaime Dyrberg & George Swanepoel
7	05.11.2018	Management Agreement FINAL review	Nina Gobie
8	13.11.2018	Management Agreement FINAL review	Nina Gobie
9	11.12.2018	Management Agreement FINAL	Nina Gobie

Approval

Signed for and behalf of Far North District Council  Signature R. SHAUN CLARKE Name CEO FNDC Position 20 DEC 18 Date	Signed for and behalf of the Kaikohe and District Sportsville  Signature Te Ropu PoA Name Cuair Position 20 Dec 2018 Date
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1. AGREEMENT OVERVIEW

This Agreement represents a Management Agreement ("MA" or "Agreement") between Kaikohe and District Sportsville and Far North District Council for the management and operation of Lindvart Memorial Park (Lindvart Park) by Sportsville for the purpose of:

- The provision and management of club and public access to Lindvart Park
- The on-going maintenance and up-keep of Lindvart Park
- The developing of a strategic plan for improvement, development and enhancement of Lindvart Park.

1.1 Parties to the Agreement

Far North District Council (FNDC) – "the Council"

Council is represented by members of its elected Council, with its principle legislation being:

- Local Government Act 2002
- Resource Management Act 1991
- Reserves Act 1977

Kaikohe and District Sportsville – "Sportsville" (the operator)

In 2009 a steering group was formed by Council to progress sports facility development and improvements to Lindvart Park. In 2010, as a result of the work undertaken by the steering group, an application was made to the Active Communities Investment Fund. The funding application was granted enabling investment into the development of a "Sportsville" entity aimed at improving the capacity of sports clubs and to advance initiatives that address the retention of school leavers in sport and recreation.

Sportsville was incorporated on 9 April 2013 and represents the interests of member sports clubs and the wider community. Sportsville has a Governance Board made up of a mix of appointed Board Members with necessary skills and Board Members elected directly by member clubs.

Legal Status: Incorporated Society Ltd / registered as an Incorporated society.

1.2 Scope

The scope of this MA is in relation to Lindvart Park – (the Park).

Council's objectives are to:

- empower local communities to administer and run sporting and community facilities;
- develop responsibility for the facilities care and maintenance within the community;
- better focus limited resources to achieve better outcomes for the community and its facilities
- enter into strategic alliances with community groups to bring about future development and enhancements of the facilities for the benefit of the community using the facilities.

1.3 Purpose

Sportsville and the Council are committed to providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community.

This Management Agreement provides the framework for an on-going relationship between FNDC and Sportsville to achieve these objectives.

1.4 Background

Lindvart Park is a significant community asset located on the southern side of Kaikohe. Management of the Park has previously been provided by the Lindvart Park Management Committee (LPMC). LPMC in addition to managing the booking of sports facilities and the management of subscription fees was also responsible for operational expenditure and maintenance of the Park.

LPMC was originally set-up by Council as a sub-committee. Following the most recent election, by operation of Schedule 7 Clause 30(7) of the Local Government Act 2002 (LGA) and absence of further resolution, LPMC has been disestablished. As a result there is presently no legal management entity in charge of the Lindvart Park facilities and operations.

Kaikohe – Hokianga Community Board have recommended to Council that Sportsville be appointed as the management entity of Lindvart Park, with responsibility for the day-to-day operations of the park.

The Council is a territorial authority pursuant to the Local Government Act 2002.

Council and Sportsville signed a memorandum of agreement in July 2014 to work together on the Reserve Management Plan for Lindvart Park, further Sportsville to make recommendations for the restructure of the management of Lindvart Park with a focus to increase participation and usage of the park.

Council has approved \$40,000 for the 2018/2019 year and ongoing funding in its Long Term Plan for future years. The funding is subject to the entering of this agreement and complying with the other fiscal conditions set out in this agreement.

The Council has set aside an amount of \$10,000 (exclusive of GST) per annum to go towards the annual minor maintenance and running costs of Lindvart Park. Sportsville are expected to provide evidence about the expenditure of this funding for minor maintenance and running costs in the annual report to Council.

For the purpose of this agreement minor maintenance covers all maintenance and repairs that cost less than \$500. Major maintenance is maintenance and repairs costing more than \$500.

2. MANAGEMENT AGREEMENT

The following detailed service parameters are the responsibility of Sportsville in the ongoing support of this Agreement;

Sportsville Agrees:

1. That the appointment panel for new board members of Kaikohe and District Sportsville include a member of Kaikohe-Hokianga Community Board
2. To provide evidence on request by Council that all facilities are fully compliant with all relevant legislative and regulation requirements supported by appropriate documentation
3. To notify Council of any major maintenance issues with Lindvart Park; its facilities and equipment
4. To be responsible for all bookings
5. To be responsible for opening and closing of the park including any gates, facilities and ground closures
6. Not to do or say anything to prejudice the good name of Council in any dealings with third parties, nor undertake any action which could bring the Council into disrepute
7. Not to transfer or assign any right, obligation or liability under this MA to a third party without prior written consent of the Council
8. To comply with all Health and Safety requirements and indemnify Council from all liability under the Accident Compensation Act, Health and Safety at Work Act 2015 or any other applicable legislation, for any injury or accident to any person carrying out services or activities on behalf of Sportsville or arising out of or in the course of carrying out those services or activities
9. To indemnify, and keep indemnified, Council from and against all actions, losses, costs and claims for injuries or damage to any person or property whatsoever, which may arise out of, or as a consequence of, the performance of any of its obligations or services under this MA
10. To ensure the building interior without exception including the function room, toilets, showers, change rooms, storage facilities and kitchen are clean
11. To carry out all minor maintenance and repairs required on the building and other Lindvart Park assets
12. To immediately return to Council, records, equipment or other Council property in its possession upon termination or expiry of this MA
13. To operate Lindvart Park as a smoke-free environment and to ensure activities are appropriate for a public site
14. To encourage and promote use of appropriate attire by facility users
15. To comply, abide by and carry out any obligations imposed by the terms of the Lindvart Park Reserve Management Plan.
16. Collaborate with Council on the strategic development and improvement of Lindvart Park.

To supply the following reports:

Lindvart Park Seasonal Summary Report

- User Numbers – seasonal and YTD: Level of Use; Facilities used; Type of use
- User complaints/compliments/community involvements
- Health and Safety: Any accidents or H&S issues during the month
- Site and Equipment Repairs and Maintenance: summary of issues, concerns, complaints raised by users and Sportsville response, maintenance carried out and maintenance issues that need to be raised with Council
- Promotional Activities
- Events
- Risks identified / resolved
- Report annually on progress with the action plan in the Lindvart Park Reserve Management Plan

Six monthly Financial Statements

- Summary - Monthly Operational Charges – Income and Expenditure – supported by supporting documentation when at the request of Council.
- Account for all minor repairs and maintenance carried out during the preceding six month

Future funding Requirements

By October each year or such earlier time as agreed to with the Council: Sportsville will communicate any future resourcing requirements to the Council in advance of the Annual Plan and Long-term Plan planning and budgeting cycles. In doing so: Sportsville will prepare an annual business plan and budget (including expected income and expenditure) to meet the Council's annual planning timeframes.

- The Council will provide sufficient notice, schedules, etc., and appropriate templates or formats to assist the Trust to meet its requirements

Council agrees:

1. That subject to the entering into this agreement and Council approving the sum for payment in the Long Term Plan 2018/2028, to pay to Sportsville \$40,000;
2. To be responsible for the major maintenance needs of Lindvart Park;
3. To be responsible for the ground care maintenance
4. To respond to issues raised by Sportsville, in a timely manner; and
5. To be responsible for the security of the park's buildings and sports fields and provide Sportsville with the key security details and contact of the security companies involved.
6. To work with Sportsville to develop a strategic plan for the development of Lindvart Park and to assist Sportsville with the implementation of that plan.
7. To appoint a member of Council staff to attend monthly Committee meetings.
8. To consult with Sportsville on the Reserve Management Plan for Lindvart Park.

3. COMMUNICATION

The parties agree to set up clear lines of communication. Sportsville will provide Council with 2 key contacts that can make requests to the council for maintenance and repairs. The key Sportsville contacts will be the Board Chair and Board Treasurer.

Council will only action those requests made by the key contacts and communicate within a reasonable timeframe when done or to be done any issue that may arise regarding the maintenance to the key contacts.

If Council receive calls from other members or public, they will be referred back to Sportsville.

Sportsville will immediately advise Council of any issue, incident or accident that occurs on Lindvart Park that potential or may give rise to any Health and Safety concern or breach.

4. TERM

This agreement will take effect and commence from 1 July 2018, for a period of 5 years.

A formal review of this agreement may be initiated on a bi-annual basis by either party three months prior to its expiry and may be renewed or amended at such time.

This agreement shall expire by either party giving the other not less than 6 months written notice of the termination of this agreement.

5. TRANSITION ASSISTANCE

In order to facilitate a smooth transition from the LPMC to Sportsville, Council will appoint an appropriate Council Officer for a period of 3 months from the date of the agreement being signed to assist Sportsville with the carrying out of the minor maintenance and repairs required to be carried out on the facilities. Sportsville will thereafter take over all minor maintenance in accordance with the provisions of this agreement.

6. MANAGEMENT ELEMENTS

a. Key Performance Indicators/Measures

1. Seasonal reports are to be submitted to the Kaikohe Hokianga Community Board.
2. Quarterly meetings with Community Board.
3. Appropriate KPI's to be agreed and reported on concerning measure of use and user satisfaction to be included in the reports to Council.

b. Change or Issue Escalation Process

1. If a change is required or an issue arises, any party may contact the other in writing to identify the change/issue and request a meeting to resolve the matter.
2. Should a change or issue be identified, the parties are to attempt to resolve the matter by discussion between themselves failing which the matter will be mediated according to clause 7 of this agreement.

7. INSURANCE

Sportsville will obtain and hold insurance cover against loss of, damage to or destruction of property in its custody or possession (including improvements on, in or to land but otherwise excluding land) for full reinstatement or replacement value subject to a limit of liability of not less than \$5,000,000 each loss and a deductible of not more than \$10,000 for each loss.

The above insurance cover held by Sportsville shall not apply to any of the assets listed in the Assets Register. However, any new assets purchased or acquired by Sportsville must be covered by Sportsville and built into its sustainability plans.

8. MEDIATION

If the parties are unable to resolve the Dispute by discussion and negotiation then the Dispute will be referred to mediation and the mediator will be Geoff Sharp, Commercial mediator or any other commercial mediator that the parties may agree upon.

A party must use the mediation procedure below to resolve the Dispute before commencing any other proceedings.

Where a Dispute requires mediation the following procedure applies:

1. The parties must cooperate with the mediator in an effort to resolve the Dispute;
2. If the Dispute is settled, the parties must sign a copy of the terms of the settlement;
3. If the Dispute is not resolved within 14 days after the mediator has been appointed, or within any extended time that the parties agree to in writing, the mediation must cease;
4. Each party must pay an equal share of the costs of the mediator's fee and costs including travel, room hire, refreshments etc.;
5. The terms of settlement are binding on the parties and override the terms of this Agreement if there is any conflict;
6. The terms of settlement may be tendered in evidence in any subsequent mediation or legal proceedings;
7. The parties agree that written statements given to the mediator or to one another, and any discussions between the parties or between the parties and the mediator during the mediation period are not admissible by the recipient in any arbitration or legal proceedings;
8. If the Dispute is not resolved following compliance with this paragraph, a party shall be free to bring proceedings in an appropriate court and take any other lawful action as they may determine in respect of such Dispute.

Appendix One - Map of Lindvart Park



Appendix Two – Lindvart Park and Marlin Park Council Asset List

Lindvart Park and Marlin Park Council Asset List	
As of September 2018	
Search Description	Asset Long Description
Chairs Lindvart Park	Chairs Lindvart Park Pav Slate Black.
Kaikohé Lindvart Par	Concrete, seal, gravel Carpark and Accessway Base 9808m2
Kaikohé Lindvart Par	Boundary Fencing Post and 7 Wire 1164m
Kaikohé Lindvart Par	Hockey Electrical Works
Kaikohé Lindvart Par	Fencing Internal Post and 7 Wire 298m
Kaikohé Lindvart Par	Hockey Paths & dugouts incl fountain
Kaikohé Lindvart Par	Hockey Pitch base course incl drainage
Kaikohé Lindvart Par	Hockey Pitch surface
Kaikohé Lindvart Par	Playscapes - Play equipment
Kaikohé Lindvart Pk	Concrete, seal, gravel Carpark and Accessway Surface 9808m2
Turf Surface Marlin	Turf Surface Marlin Park Kaikohé
Lindvart Park 523-82	Pav Building 809m2
Lindvart Park Boundary Fence Iron, 652m	Boundary Corrogated Iron 2m High, 652m
Lindvart Park Fencing Inter Iron 2m h	Fencing Internal Corrogated Iron 2m high
Lindvart Park Pav Building Roof	Pav Building Roof
Lindvart Park Pav Build Internal Fit-out	Pav Building Internal Fit-out
Lindvart Park Pav Building Services	Pavillion Building Services
Lindvart Park Pav Building Ext Features	Pav Building External Features (footpaths around building etc)
Lindvart Park Sound System Incl Speakers	Sound System Incl Dispersion Horn Speakers and Cabling
Lindvart Park Power Meter for Netball	Upgrade of Power Supply and Meter Station netball area
Lindvart Park Grandstand Toilets	Lindvart Park Grandstand Toilets
Lindvart Park Rugby Grandstand Structure	Lindvart Park Rugby Grandstand Structure
Kaikohé Lindvart Park - Large Sign	Lindvart Park Large Sign
Hockey Lights, 8 Poles & 8 sets of lamps	Hockey Lights, 8 Poles and 8 sets of lamps
Lindvart Park ACM Signs Hockey x 3	ACM Signs Hockey x 3
Lindvart Park 523-823-A-D CCTV Cameras	ACM CCTV Cameras, ACTICA-7411 with Vandal Proof Dome
Lindvart Park 523-823-A-D Goal Posts	Goal Posts x 2, Dual Purpose Rugby and Soccer
Lindvart Park Rugby Grandstand	Lindvart Park Rugby Grandstand Roof Coloursteel
Lindvart Park Rugby Grandstand	Lindvart Park Rugby Grandstand Steel Refurb Painting
Lindvart Park Rugby Grandstand	Lindvart Park Rugby Grandstand Block Wall Panel at Back
Lindvart Park Rugby Grandstand	Lindvart Park Rugby Grandstand Disabled Ramp at Base
Lindvart Park Rugby Grandstand	Lindvart Park Rugby Grandstand Disabled Ramp Handrails
Lindvart Park Netball Courts Linemarking	Netball Courts Linemarking - Tennis and Netball
Lindvart Park Lighting	Netball Courts Fencing, 416m Galv Steel
Lindvart Park Lighting	Ocylite 12.2m Lighting Column including lighting arms
Lindvart Park Netball Goals	Netball Goal Posts, Demountable post in ground sleeves
Lindvart Park Netball Goals	Netball Goal Posts, Demountable post in ground sleeves - Senior
Lindvart Park Tennis Posts	Tennis Posts, Demountable, in ground sleeves
Lindvart Park Bollards	Lockable Traffic Bollard, 150mm dia, H5 Timber, Removeable
Lindvart Park Bollards	Traffic Bollards, 150mm dia, H5 Timber
Lindvart Park Lighting	Flood Lighting, Metal Halide, Including Cabling, Timer Controls and Connection, 6 x 12m poles with 16 Luminaires
Lindvart Park Netball Footpath	Footpath around Netball Courts, Black Oxide, 330m2, 2-9m wide
Lindvart Park Netball Footpath	Edge Beam Around netball Courts, Concrete, 150mm
Lindvart Park Stormwater	Stormwater Drainage Channel, 150mm wide x 320mm deep, Grated, Including Outlet sump
Lindvart Park Stormwater	Swale Drain Netball Courts, 17m
Lindvart Park Netball Courts	Netball Courts Surface x 8, AC with waterproof membrane 6000m2
Lindvart Park Netball Courts	Netball Courts Surface - Warm up Area, AC, 600m2
Lindvart Park Netball Courts	Netball Courts Base x 8, AC with waterproof membrane, 6000m2
Lindvart Park Netball Courts	Netball Courts Base - Warm up Area, AC, 600m2
Lindvart Park Netball Courts	Electrical Upgrade for Netball Courts - Power from Transformer on Penney Cres
Lindvart Park Rugby Toilets	Rugby Fields Toilets Concrete Block
Lindvart Park Softball Dug-out	Lindvart Park Softball Dug-out, Lockable Gates

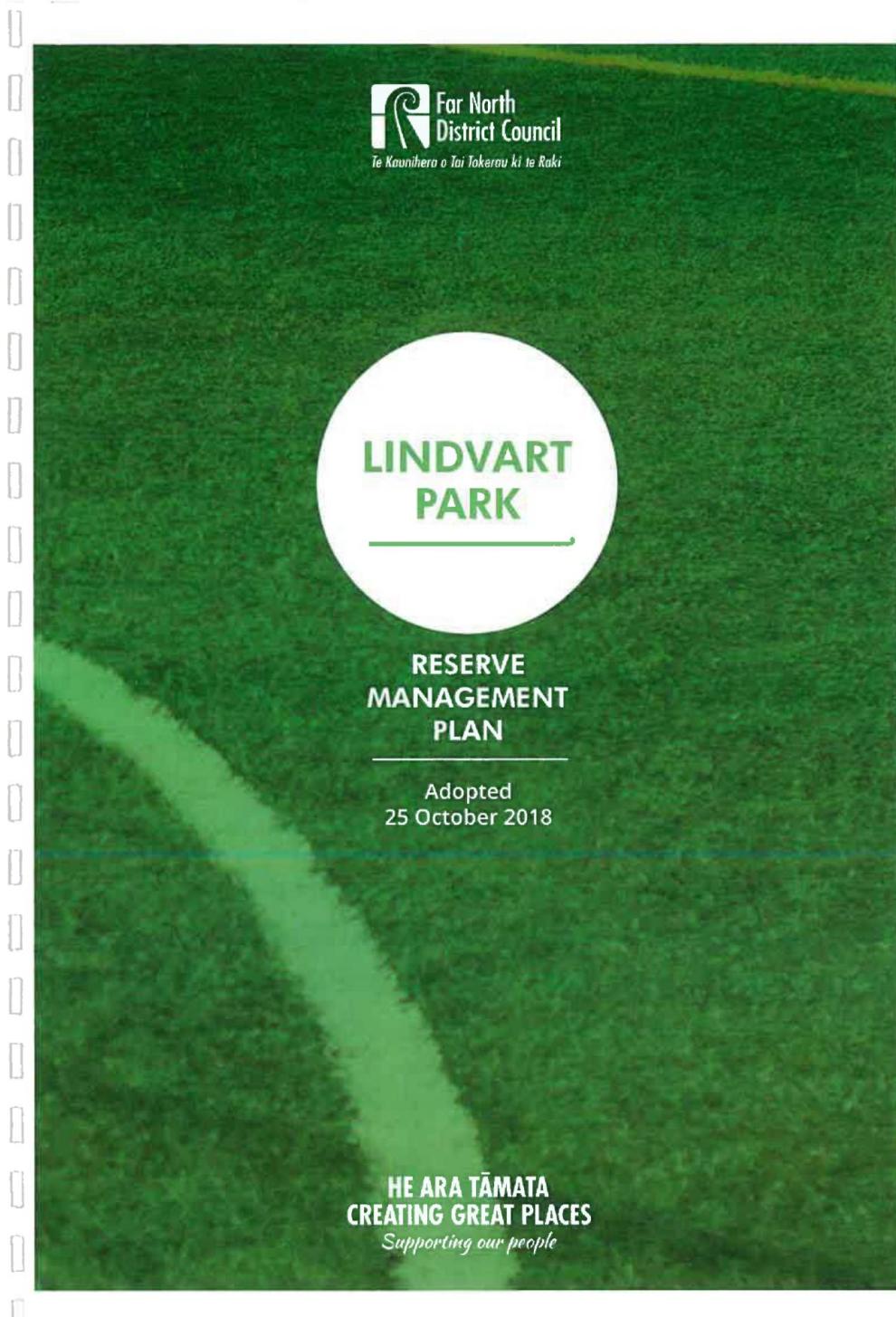
NB: The asset schedule as above is a work in progress which will be updated as assets are identified and ownership agreed by both parties.

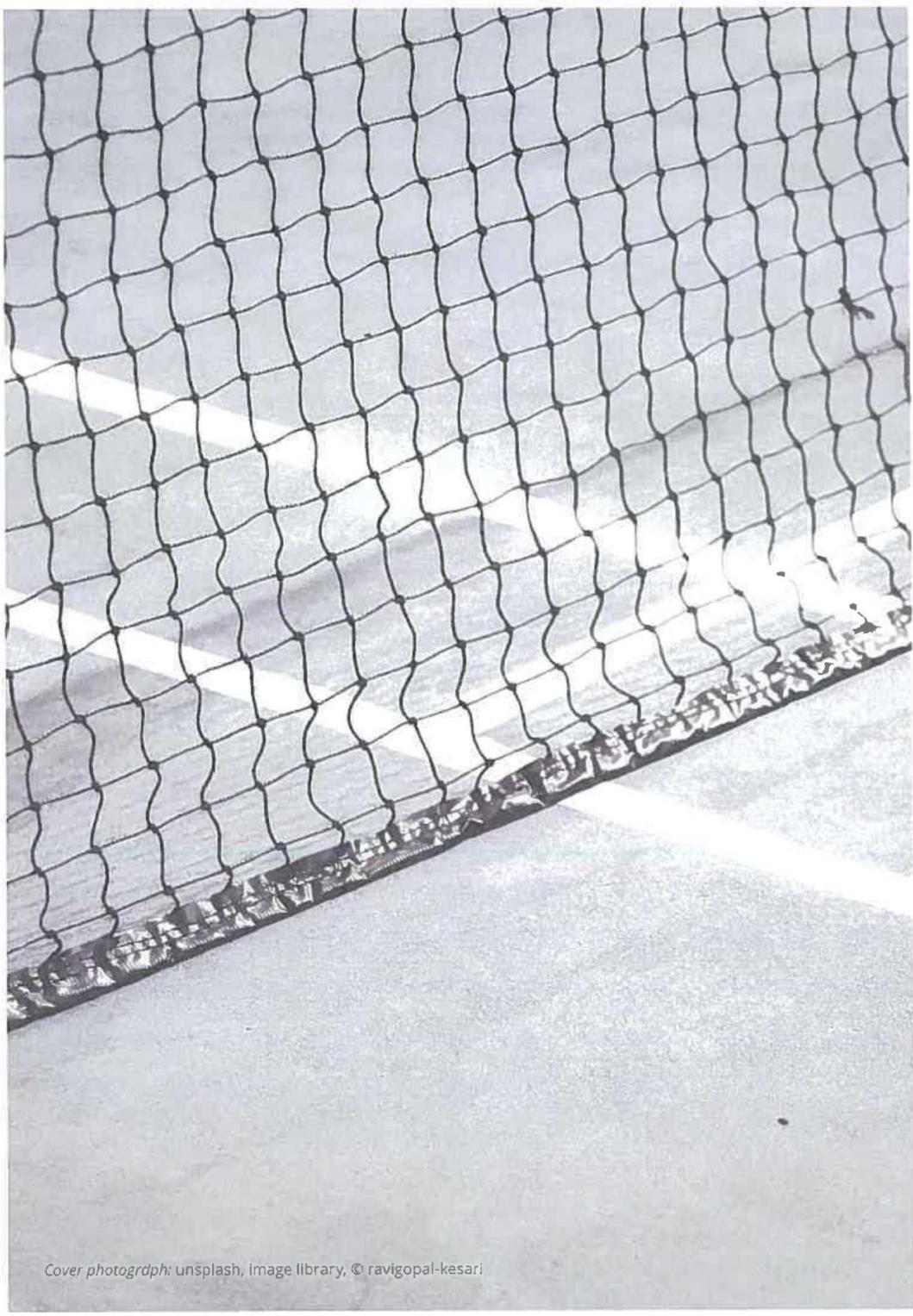
Appendix Three – FNDC and Sportsville Roles and Responsibility Matrix

FNDC		SPORTSVILLE		JOINT
Roles & Responsibilities		Roles & Responsibilities		Roles & Responsibilities
ADVICE - LEGAL	Provide legal advice for matters solely related to the management and operation of Lindvart Park	ADVICE - GENERAL	Provide advice to Council on improving the capacity of sports clubs and to advance initiatives in sport and recreation	
ANNUAL BUSINESS PLAN		ANNUAL BUSINESS PLAN	Communicate any future resourcing requirements to Council in advance of the Annual Plan and Long-term Plan planning and budgeting cycles as per Council's timeframes	
ASSET MANAGEMENT	Council to provide building facilities and use of Lindvart Park	ASSET MANAGEMENT	Sportsville to ensure facilities meet the required standards and ensure compliant	
COMMUNICATION	Action those requests made by the key contacts (Council position TBC) and communicate within a reasonable timeframe when done or to be done any issue that may arise regarding the maintenance to the key contacts	COMMUNICATION	<ul style="list-style-type: none"> Taal Smith has been delegated the responsibility to manage the FNDC relationship and will be the key contact as per the Management Agreement between KDS and FNDC. Board Chair and Treasurer to be the 2 key contacts who can make requests to the council for maintenance and repairs Immediately advise Council of any issue, incident or accident that occurs on Lindvart Park that potential or may give rise to any Health and Safety concern or breach 	COMMUNICATION Agree to set up clear lines of communication
FINANCIAL MANAGEMENT	<ul style="list-style-type: none"> Council to provide a grant of \$40,000 (excl. GST) annually to Sportsville for the purpose of providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community Council to provide a grant of \$10,000 (excl. GST) annually to be used for the maintenance and running costs of Lindvart Park 	FINANCIAL MANAGEMENT	<ul style="list-style-type: none"> Provide quarterly financial statements to Council as per Management Agreement Sportsville to submit a request for a grant every three years through the Long Term Plan process 	FINANCIAL MANAGEMENT
INSURANCE	Responsible for the building and assets as identified by Council	FUNDING	Seek alternative funding for the purpose of increasing participation, usage of the park and maintaining / operating the building	INSURANCE Responsible for insurance cover against loss of, damage to or destruction of property in its custody or possession

LEGISLATION	LEGISLATION	LEGISLATION
<ul style="list-style-type: none"> - Keep in accord with the Local Government Act 2002 - Keep in accord with the Resource Management Act 1991 - Keep in accord with the Reserves Act 1977 - Keep in accord with the Building Act 2004 and Building Code - Keep in accord with the Building Act 2004 and Building Code 	<ul style="list-style-type: none"> - Keep in accord with the Resource Management Act 1991 - Keep in accord with the Reserves Act 1977 - Keep in accord with the Health & Safety at Work Act 2015 - Keep in accord with the Building Act 2004 and Building Code - To comply, abide by and carry out any obligations imposed by the terms of the Lindvart Park Reserve Management Plan. - To indemnify, and keep indemnified, Council from and against all actions, losses, costs and claims for injuries or damage to any person or property whatsoever, which may arise out of, or as a consequence of, the performance of any of its obligations or services 	<p>Ensure the obligations of the Management Agreement are being met</p>
MARKETING & PROMOTION	MARKETING & PROMOTION	MARKETING & PROMOTION
To be reviewed and discussed at a later date	To be reviewed and discussed at a later date	
RESPONSIBLE FOR:	RESPONSIBLE FOR:	RESPONSIBLE FOR:
<ul style="list-style-type: none"> - MAJOR maintenance needs of Lindvart Park Major maintenance is maintenance and repairs that cost more than \$500. - Ground care maintenance - Responding to issues raised by Sportsville, in a timely manner - Working with Sportsville to develop a strategic plan for the development of Lindvart park and to assist Sportsville with the implementation of that plan - Attend monthly Committee meetings - Partnering with Sportsville on the Lindvart Park Reserve Management Plan - The security of the parks buildings and sports fields - After hour contact for any urgent major maintenance issues. To be contacted via Council's afterhours number: 0800 920 029 	<ul style="list-style-type: none"> - Notifying Council of any MAJOR maintenance issues with Lindvart Park incl. facilities and equipment - All bookings - Opening and closing the park including gates, facilities and ground closures - Cleaning the building interior without exception including the function room, toilets, showers, change rooms, storage facilities and kitchen - Carrying out all MINOR maintenance and repairs required on the building and other Lindvart Park assets. Minor maintenance is maintenance and repairs that cost less than \$500 - Operating Lindvart Park as a smoke-free environment and to ensure activities are appropriate for a public site - After hours contact to be via the Booking Officer 	<p>Notifying Council of any MAJOR maintenance issues with Lindvart Park incl. facilities and equipment</p> <p>Carrying out all MINOR maintenance and repairs required on the building and other Lindvart Park assets. Minor maintenance is maintenance and repairs that cost less than \$500</p> <p>Operating Lindvart Park as a smoke-free environment and to ensure activities are appropriate for a public site</p>
REPORTS	REPORTS	RELATIONSHIP MANAGEMENT
As agreed	As specified in the Management Agreement	Committed to providing excellent facilities and services which meet the recreational needs of sports clubs, individuals, children and families in the community
VOLUNTEERS	VOLUNTEERS	VOLUNTEERS
<ul style="list-style-type: none"> - Provide volunteer induction sessions 	<ul style="list-style-type: none"> - Manage / supervise as required 	

Appendix 5: Lindvart Park Reserve Management Plan





Cover photograph: unsplash, image library, © ravigopal-kesari

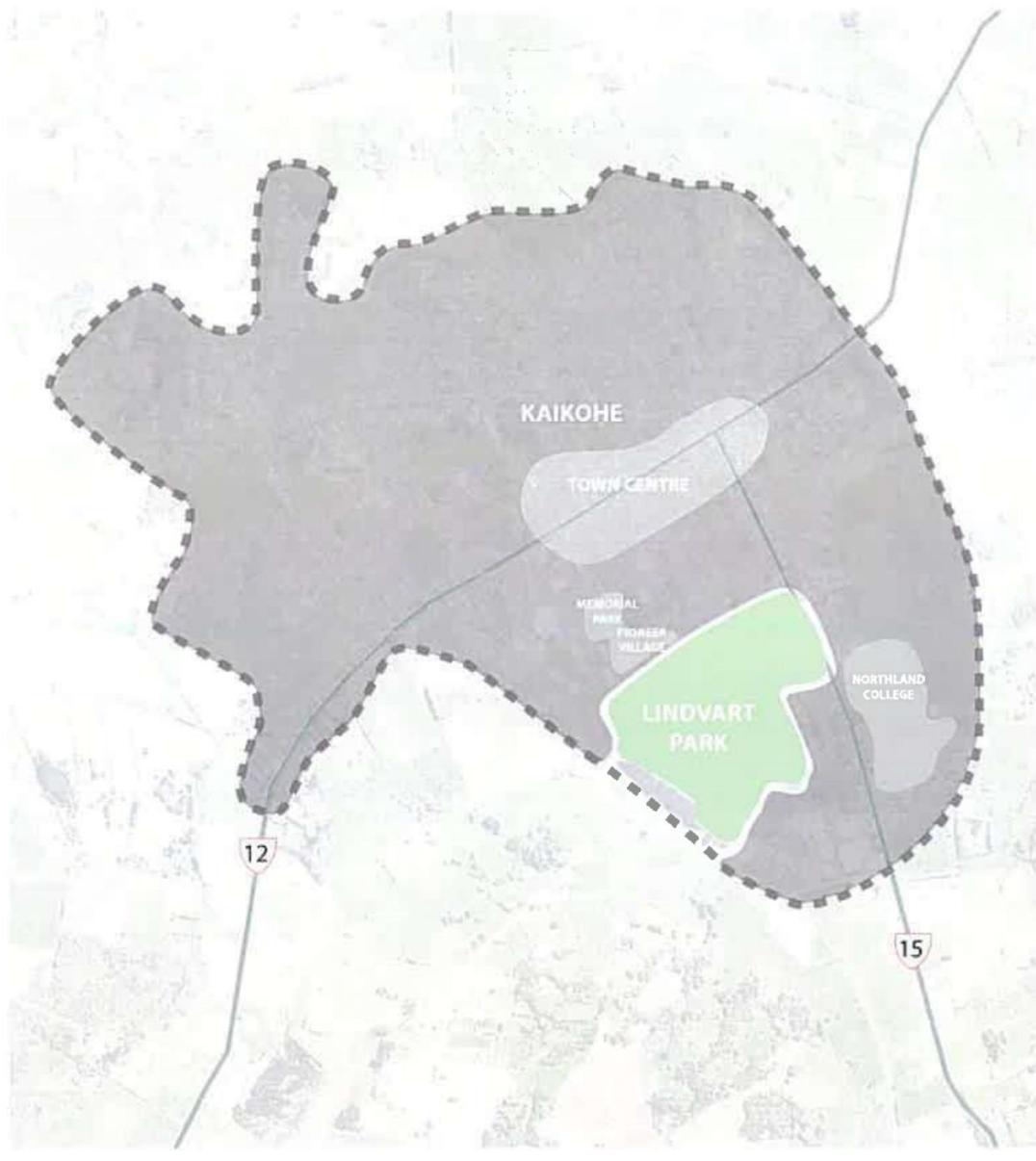
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Appendix 2 Existing site photographs.	20

Purpose of the Reserve Management Plan

The purpose of the Reserve Management Plan is to provide direction for the management and development of Lindvart Park.

The reserve management plan provides the community with certainty about the function and management of the reserve. It helps make sure management decisions are consistent with the Reserves Act 1977.



History of Lindvart Park

Kaikohe was originally the Ngāpuhi village Opango. Present day Kaikohe derived its name from shelter and sustenance provided by the Kohekohe trees on Tokareireia (Kaikohe Hill) during a raid by Ngāti Whātua. Following that event, the place became known as Kai kohekohe and was later shortened to Kaikohe. Kaikohe is of central importance to Ngāpuhi and remains the hub of Te Rūnanga ā Iwi o Ngāpuhi.

The first European settlers began to arrive in Kaikohe in the late 19th century. However, it was when the railway from the south was extended into Kaikohe in 1914, that European settlement, and associated industry like dairy farming, escalated.

John Julius Lindvart was a prominent farmer and landowner in the Kaikohe area, who, at his death in 1930, bequeathed \$2,000 for the purchase and upkeep of a public recreation ground for the inhabitants of Kaikohe. Problems with the estate meant that the Public Trustee was not able to pay out the total amount of Lindvart's reserve land bequest until two decades after his demise, in the 1950s.

Much of the reserve land comprising Lindvart Park was purchased in the early 1930s by the then Kaikohe Town Board as Kaikohe Recreation Ground. Amendments to the terms of Lindvart's will in the 1950s enabled his original bequest to be used for the upkeep of the reserve. The name was officially changed to Lindvart Memorial Park in 1951. An additional seven hectares, locally known as Rugby Park, was acquired in the late 1960s.

Lindvart Park is a district park as it serves a wider community than solely Kaikohe, with many people travelling to Kaikohe from outlying areas to access sport and recreation facilities within the park.





Features of Lindvart Park

Lindvart park is located at the southern end of Kaikohe township. It is bounded by Mangakahia Road, Penney Crescent and Recreation Road. The principal entry to the park is from Penney Crescent.

Much of Lindvart Park was originally low-lying swamp. The geology comprises layers from successive volcanic activity. A superficial layer of volcanic soil overlies Taheke basalt, which in turn overlies Horeke basalt, like much of Kaikohe township. The sports grounds are located on flat land, with a high water table. Parts of the park are prone to flooding.

A landfill operated in the north-western corner of the park until mid-1998. The entire 4ha landfill area was capped with clay overlain by topsoil. The area provides elevation and contour. At present the landfill site does not form part of the active recreation component of the park.

Council engaged Fraser Thomas Limited to undertake environmental and geotechnical investigations on Lindvart Park to better understand the potential for recreation on the former landfill site. The report concludes the area is suitable for informal recreation provided nothing penetrates the clay cap and that the crown should be regraded and planted in grass. More detail is included in the report which is available from the Council.

The existing vegetation within the park, including the stand of cypress trees dividing the former landfill site from the sports fields and the stand of willows along the south-western edge of the park, is aging and in poor condition.

An access strip of Māori land runs through the centre of the park from the eastern edge.



Sports, events, activities and facilities available

Lindvart park services a wide variety of sporting codes

User groups include:

-  Kaikohe Rugby Football and Sports Club and Bay of Islands Rugby Union
-  Kaikohe Lions Rugby League
-  Bay of Islands Hockey
-  Bay of Islands Netball
-  Kaikohe Football Club (soccer)
-  Hub of the North Sports – tennis and table tennis and kids holiday programmes
-  Bay Marlins little league softball

1

Lindvart Park Pavilion (owned by Far North District Council) - not fit for purpose

1

Rugby clubrooms (owned by Kaikohe Rugby Football and Sports Club)

1

Rugby grandstand (owned by Far North District Council)

3

Rugby fields

¾

Size rugby league field

1

Hockey turf – the turf was established in 2008, lighting was installed in 2014 (funded by Top Energy)

3

Football fields

6

Touch fields

1

Softball diamond (needs rehabilitation)

8

Netball courts (used as tennis courts in summer) – these were upgraded to competition standard in 2015

3

Unmarked car parking areas within the park at the northern edge of the park off Recreation Road, adjacent to the pavilion and adjacent to the rugby clubrooms (additional 41 marked spaces on Penney Crescent)

Vision

Lindvart Park will be the premier sports venue for the Far North District with attractive, well maintained and well used facilities.

Goals

- 1** Lindvart Park provides a venue for strong, successful, sustainable recreation and sporting activities that are flexible and able to meet, and adapt to, the needs of the people of Kaikohe and the wider Far North District over time.
- 2** Lindvart Park reflects a strong sense of place, history and Ngāpuhi identity.
- 3** People of all ages and abilities are able to use, access and enjoy Lindvart Park.
- 4** Wherever possible sports facilities are designed for multi-use and are universally accessible for organised and informal sports and recreation.
- 5** Lindvart Park contributes to, and maintains, green open space for passive recreation to encourage better use and enjoyment of the reserve.
- 6** Facilities are developed and maintained to a high standard for active recreation.



Reserve opportunities

Lindvart Park currently presents the following opportunities:

- 1 The former landfill site, given its past use, can be redeveloped for low impact recreation use.
- 2 Strengthen the sense of place and cultural identity through re-design.
- 3 Integrate sports codes and facilities by developing multi-use facilities rather than continuing with single purpose facilities that are not fully utilised.
- 4 Reconfigure the layout of pathways to improve circulation and access for all park users, both through the reserve and to the surrounding street network.
- 5 Re-design the fencing to improve accessibility, usability, visual amenity and safety of the park for all users.
- 6 Reconfigure parking areas to improve vehicular access and parking proximity to sports facilities.
- 7 Provide new and additional toilet and change facilities.
- 8 Develop a purpose-built covered / indoor multi-sports facility.
- 9 Provide for covered spectator seating within the purpose-built facility.
- 10 Provide for other recreational activities including fitness trail and cycling trails.
- 11 Establish children's play facilities within the park.
- 12 Remove existing vegetation in poor condition, and replant to an appropriately designed plan.
- 13 Improve lighting situation to enhance safety and increase use, especially for winter sports.

Management objectives and policies	Satisfies goal
<p>1 Optimise utilisation and development of sports and recreation on the reserve</p> <p>Develop Lindvart Park in general accordance with the reserve management plan.</p>	1, 5 & 6
<p>2 Improve the facilities to a high standard for indoor and outdoor sport and recreation</p> <p>Establish a centralised, purpose built facility for indoor sport and recreational use.</p> <p>Provide and maintain ground surface conditions that will meet the requirements of a wide range of winter and summer sports codes.</p> <p>Ensure that the wide range of sports and recreational facilities, wherever possible, are shared by different codes, in particular winter and summer sports codes.</p> <p>Establish and operate training lights to enable training and play to club competition level.</p> <p>Recondition dis-used sportsfields where necessary.</p> <p>Enable establishment of low impact recreational activities on the former landfill site and the park, which may include walking / cycling tracks, sculpture trail, and bmx / pump track for bicycles subject to sufficient demand and on the proviso that the integrity of the landfill cap is maintained.</p> <p>Establish a children's playground within Lindvart Park.</p> <p>Ensure that additional equipment for sports and recreational facilities can be established.</p> <p>Provide fresh drinking water facilities.</p>	1 & 6
<p>3 Develop and nurture a sense of place and cultural identity</p> <p>Provide opportunities to showcase Ngāpuhi identity through architectural design, cultural markers, public art, signage and planting.</p>	2
<p>4 Provide protection from weather, particularly for spectators, to enhance amenity</p> <p>Establish and maintain shade and shelter.</p>	3
<p>5 Improve the amenity of the reserve</p> <p>Encourage tree planting that does not block passive surveillance of the area.</p> <p>Establish linkages to surrounding areas of ecological value.</p> <p>Remove trees that detract from amenity.</p>	5

Management objectives and policies

Satisfies goal

6 Improve access and parking

3 & 4

Establish universally accessible walkways to Lindvart Park to improve access to and connections across the reserve.

Establish cycleways within Lindvart Park, where possible linking to the cycleway to the west of the reserve and provide secure cycle parking.

Provide carparking areas that are safe and accessible to key sporting facilities without dominating the greenspace amenity of the park. Parking within the road reserve of immediately adjoining streets is also encouraged.

Work with lessees and the codes to facilitate public use of all facilities within Lindvart Park in accordance with the Management Agreement.

7 Improve safety and security

3 & 5

Establish directional lighting in areas of high use such as car parks, around buildings and along paths to improve safety and perceived safety.

Ensure that existing and future planting retains clear sightlines to recreation areas and does not create areas of concealment.

Remove internal fences where possible and replace perimeter wire fences with low perimeter fences that act as vehicular barriers to improve usability while not compromising security.

Avoid fencing, lighting, service trenches or other structures are on the former landfill area, where these might risk penetrating the clay cap.

Prohibit any activities on the former landfill area that involve open flames due to the risk to public safety of potential gas leakage.

8 Avoid or reduce potential public health and safety risks from the former landfill area

5

Undertake remedial works to address the leachate issue.

9 Enhance toilets and changing facilities

1 & 3

Improve public access to clubroom toilets.

Construct stand-alone public toilets / change facilities on Lindvart Park.

10 Enable the use of Lindvart Park for organised events

1 & 4

Permit events on Lindvart Park where these do not affect its amenity, or conflict with and/or limit the public use and enjoyment of the reserve.

11 Improve waste management and recycling at Lindvart Park

5 & 6

Provide recycling bins for the sorting of rubbish.

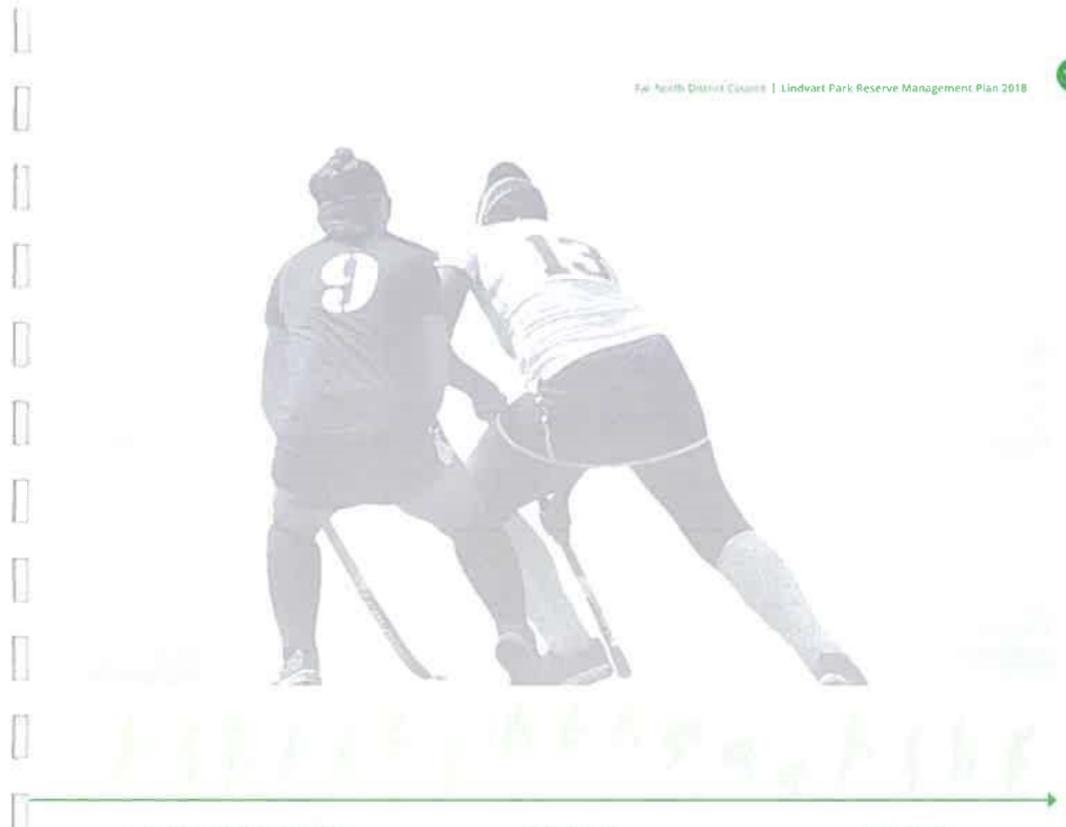
Actions

The actions outlined below give effect to the Reserve Management Plan. They have been prioritised using the following principles:

- **Adaptability / functionality**
functional and adaptable spaces that are fit-for-purpose.
- **Asset management planning**
to inform operational plans and ensure facilities are in good condition as part of a 'whole of life' planning function.
- **Equity and access**
position is most accessible to community for organised and informal sport and recreation activities.
- **Multi-use**
designed for multi-uses wherever possible to ensure wise investment of scarce resources.
- **Optimise existing assets**
optimise/refurbish don't replace unless there is a compelling reason for doing so e.g. do not continue to invest in assets that are not fit-for-purpose.
- **Partnerships**
working together to optimise the network.
- **Return on Investment (ROI)**
return must deliver much or more than the project it displaces.
- **Sustainability**
project must be financially sustainable, and maximise community benefit.

However, priority actions are subject to change through the LTP process. The next LTP will be developed for the Far North District Council (FNDC) in 2021.

IMMEDIATELY	1-3 YEARS
Commission business case for new purpose-built centralised recreation centre adjacent to (and covering two) netball courts to include at least: 2 x multi-purpose courts, a gym, sheltered viewing areas, storage and offices and associated amenity such as accessible drinking fountains and toilets. Lead: FNDC, KDS and Sport Northland	Develop and enhance walkways and cycleways to and through the park to improve access and connectivity. Lead: FNDC with Sportsville Kaikohe
Undertake further investigation and / or remedial works on the former landfill site as recommended in the Environmental / Geotechnical Investigation Report by Fraser Thomas Ltd. Lead: FNDC	Investigate demand for and feasibility of an athletics track around the rugby grounds, with field athletics on the rugby field. Lead: Sportsville Kaikohe
Recondition softball diamond. Lead: FNDC	Provide training lighting on sports grounds to enable night time use. Lead: Sportsville Kaikohe
Investigate changing parking on Penney Crescent from angle to 90° degree. Lead: FNDC	Recondition/rehabilitate Maihi Park /Marlin Park by regrading and grassing. Lead: FNDC
	Provide directional lighting in the car parking areas and over the internal pedestrian paths to recreational facilities. Lead: FNDC
	Remove internal fences between sports fields to improve internal circulation. Lead: Sportsville Kaikohe
	Construct facilities to provide activities set out in bylaws. Lead: FNDC



1 - 3 YEARS AND ONGOING	3-5 YEARS	3-10 YEARS
Establish a sculpture trail on the former landfill in the western side of the park that tells the story of Ngāpuhi, Kaikohe and of Lindavt Park. Lead: FNDC and KDS	Plant a new forest area of Totara or a similar native species at the south-western corner of the park. Lead: FNDC	Rationalise car parking areas around the park to improve vehicle access and circulation to sportsfields / facilities. Lead: FNDC
1-5 YEARS		
Following business case for purpose-built recreation centre, prepare design brief for, commission design and undertake works to consent and construct. Lead: FNDC and KDS	Remove perimeter wire fences and replace with low perimeter fences (1.2m maximum height) that act as barriers to motorised vehicles but allow pedestrians and cyclists to enter park. Lead: FNDC	Install bike stands in new carpark areas. Lead: FNDC
LONG TERM		
	Establish low impact recreational activities on the former landfill site which may include walking / running / cycling tracks provided these do not penetrate the clay cap. Lead: FNDC and KDS	Extend Penney Crescent through to Mangakahia Road in the south to improve circulation around key facilities on the eastern side of the park. Lead: FNDC
	Construct a universally accessible public toilet and drinking fountains on the north-eastern part of the reserve, to link with the fitness trail. Lead: FNDC	
	Investigate demand for a BMX / pump track to be located at the western edge of the park. Lead: FNDC	

Implementation and funding

This Reserve Management Plan provides a vision, goals, objectives, policies and actions that determine the appropriate use, protection and development of Lindvart Park.

Decisions relating to the funding and priority for works described in this Reserve Management Plan will be undertaken within Far North District Council's Long Term Plan and Annual Plan.

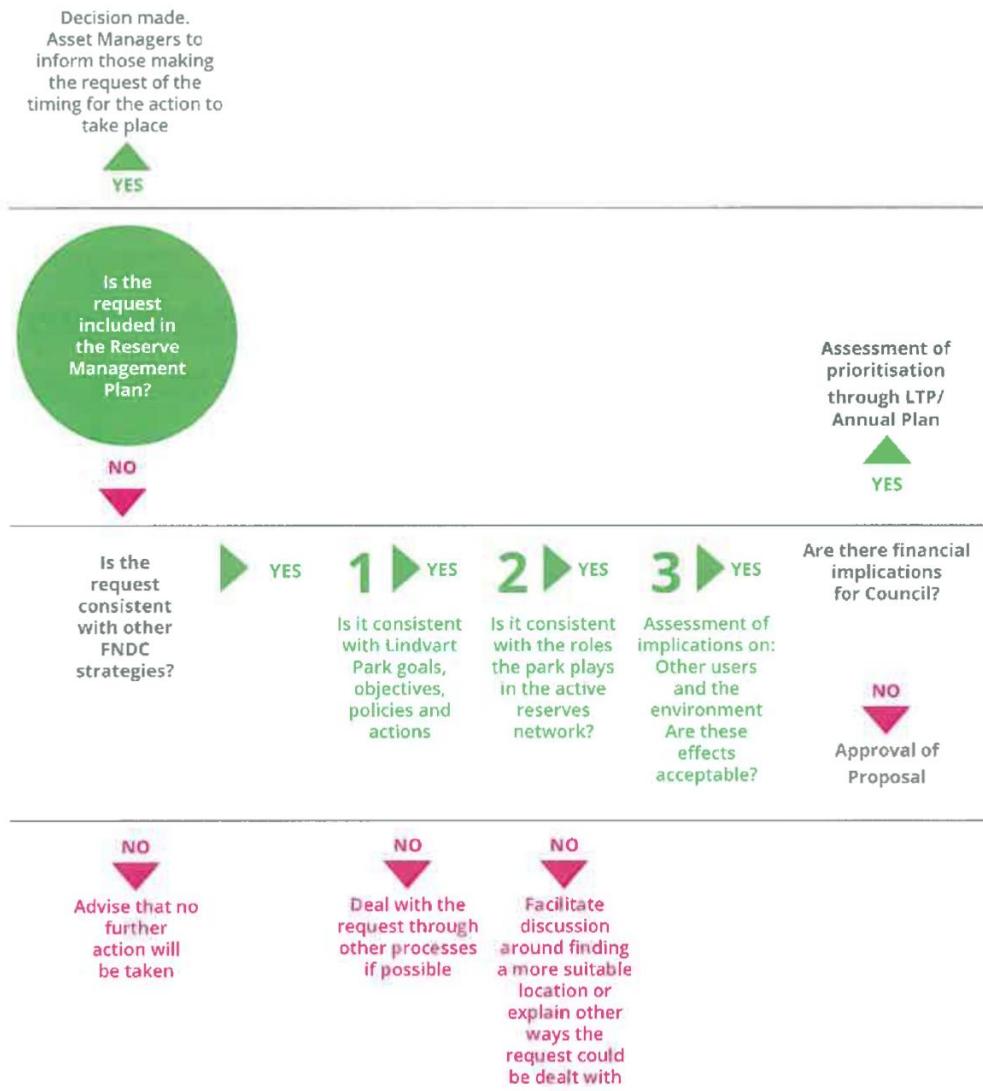
It is important to note that, it is not because a particular action has been included within this Reserve Management Plan, that Council will make funding available for those works. It is anticipated that Kaikohi and Districts Sportsville and the various sporting codes will work in partnership with Council to raise future funding to deliver the outcomes anticipated in this Plan.



Decision-making process for requests not specifically included in the Reserve Management Plan

The Reserve Management Plan is developed for a ten-year term. Because of the length of time there are likely to be proposals made for the park not specifically included as actions in the Reserve Management Plan.

The following process will be used to decide whether or not to proceed with any such proposals.



Administrative information

Process for preparing a Reserve Management Plan for Lindvart Park

Section 41 of the Reserves Act 1977 sets out the process that must be followed when preparing a Reserve Management Plan.

The following steps outline the process:

1	FNDC publicly notifies its intention to prepare the Reserve Management Plan and invites interested parties / persons to send in written suggestions on the proposed plan within a set time period (usually one month). This was done by on-line survey.	March – May 2017
2	A draft Reserve Management Plan is prepared giving consideration to comments received.	Nov 2017 - Feb 2018
3	The draft Reserve Management Plan is adopted and advertised for public submissions and made available for viewing for a minimum of two months.	May - July 2018
4	Consideration is given to submissions and objections received and a hearing is held.	Aug - Sept 2018
5	Appropriate changes are made to the Reserve Management Plan.	Sept - Oct 2018
6	As Lindvart Park is a recreation reserve vested in the Council, the final Reserve Management Plan can be approved and adopted by FNDC, with no requirement for Ministerial approval.	Oct 2018
7	The final Reserve Management Plan is produced. Implementation commences. All those who made submissions are notified that the plan has been finalised and is available if they require a copy. Lindvart Park Reserve Management Plan will also be available on-line.	Nov 2018
8	Lindvart Park Reserve Management Plan is kept under continuous review by FNDC.	Ongoing

How reserve management fits with legislation and other Council documents

Reserve Management

Statutory context for reserve management

Resource Management Act 1991

- Far North District Plan
- Northland Regional Plan

Reserves Act 1977 Reserve Management Plan

Other legislation e.g. Local Government Act 2002 and Health and Safety at Work Act

Northland Sports Facilities Plan 2014

Council Bylaws e.g. public places, dog control

Council Policy e.g. Reserves Policy

Council Plans

- Long-term Plan
- Annual Plan
- Asset Management Plan: Parks and Recreation

Lindvart Park Management Agreement



Reserve legal description

Lindvart Park is located at Mangakahia Road, Recreation Road and Penney Crescent, Kaikohe.

It covers a total area of approximately 21.7 hectares.

The legal description is:

Lot 2 DP 14413, and Parts Kohewhata 50 and 69A (Gazetted: Recreation Reserve NZGZ 1982 p 4185)

- Parts Lots 3 and 4 DP 22327, Part Lots 22 and 31 DP 10045, and Parts Kohewhata 64 (Gazetted: Recreation Reserve NZGZ 1982 p 2171)
- Lot 1 DP 141391 (Vested on deposit)
- Part Kohewhata 69 is also included within the reserve area. This is Māori land designated as a Right of Way in favour of Council, and is not gazetted as recreation reserve.



Reserve classification

Lindvart Park is classified as a Recreation Reserve under section 17 of the Reserves Act 1977. Section 17(1) states the purpose of recreation reserves is for:

'Providing areas for the recreation and sporting activities and the physical welfare and enjoyment of the public, and for the protection of the natural environment and beauty of the countryside, with emphasis on the retention of open spaces and on outdoor recreational activities, including recreational tracks in the countryside.'

What this means is that the purpose of Lindvart Park as an active recreation reserve is primarily for providing areas for organised sports and events and other recreational opportunities for the well-being and enjoyment of the wider community, and to protect the natural environment.

Reserve ownership and management

Lindvart Park is owned by FNDC - it has variously been owned by its predecessors Kaikohe Town Board and Kaikohe Borough Council.

As of 1 March 2018, Kaikohe and Districts Sportsville (KDS) has taken on the management of Lindvart Park. KDS is an incorporated society that has been set up to promote, foster and develop amateur sport, sports training, health and fitness in the Far North area, and in particular for young people. The society's role is to work in partnership with FNDC and the various sports codes to secure sports fields, grounds and facilities for its members, and to assist in raising funds for improvements to facilities.

The KDS Board consists of seven members: three elected and four appointed. Current members codes include:

- Bay of Islands Rugby Football Union
- Kaikohe Rugby Football and Sports Club
- Kaikohe Yun Jung Do development Trust
- Bay of Islands Netball Centre
- Rugby League Northland
- Kaikohe Amateur Football Club
- Bay of Islands Hockey Association.

In alignment with the management agreement between FNDC and KDS, it is expected that all sporting and recreational organisations using the park will work in partnership and sign user agreements with KDS to help ensure the health and safety of users, minimise user conflicts, and maximise enjoyment of the park for all users.

Existing leases

Lessee	Leased area	Terms of lease
Kaikohe Rugby Football and Sports Club (est 1908)	Pt Kohewhata 50, only that part containing the buildings: rugby football club room, training sheds and toilets	21 years with perpetual rights of renewal under Reserves and Domains Act
Bay of Islands Football Rugby Union	Pt Kohewhata 50, Pt Kohewhata 69A and Lot 2 DP 14413	21 years terminating in October 2033 Reserves and Domains Act

Appendix 1

Gazette notices and land online information

8 JULY

THE NEW ZEALAND GAZETTE

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hereto, to be classified as reserves for the purposes specified at the end of the respective descriptions of the said lands, subject to the provisions of the said Act.

SCHEDULE

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKOE BOROUGH

2,958 hectares, more or less, being part Kowhatea No. 64, Block, situated in Block XV, Omapere Survey District. Part certificate of title 934/53, S.L. Plan 8556, recreation.

5,479 hectares, more or less, being part Lot 4, D.P. 22327, situated in Block XV, Omapere Survey District. Balance certificate of title 604176. Together with a water easement created by T233 995, recreation.

3,803 hectares, more or less, being part Lot 3, D.P. 22327, situated in Block XV, Omapere Survey District. All certificate of title 1008/196, recreation.

2125 square metres, more or less, being part Lot 22, D.P. 10045, situated in Block XV, Omapere Survey District. Part certificate of title 649/53, recreation.

51 square metres, more or less, being part Lot 31, D.P. 10045, situated in Block XV, Omapere Survey District. Part certificate of title 649/53, recreation.

3850 square metres, more or less, being Lot 14, D.P. 38215, situated in Block XV, Omapere Survey District. Part Gazette notice 16340. Subject to a stormwater drainage easement contained in K. 6163, recreation.

2648 square metres, more or less, being Lot 3, D.P. 33983, situated in Block XV, Omapere Survey District. Part certificate of title 1131/84, recreation.

791 square metres, more or less, being Lot 35, D.P. 38215, situated in Block XV, Omapere Survey District. All certificate of title 1131/84, recreation.

46326, situated in Block XV, Omahere Survey District, certificate of title 24C/584, local purpose (drainage).

549 square metres, more or less, being part Lot 37, D-38220, situated in Block XV, Omatare Survey District. Part Gazette notice A 236639. Subject to a sewage easement contained in K. 63084, local purpose (drainage).
Dated at Auckland this 25th day of June 1982.
R. F. SMITH,
Assistant Commissioner of Crown Lands.

Classification of Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for recreation purposes, subject to the provisions of the said Act.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT-TAURANGA CITY-PART
MITCHELL PARK RECREATION RESERVE
1.4396 hectares, more or less, being Lot 31, D.P. S. 5531, Lot
60, D.P. S. 6693 and Lot 2, D.P. S. 10996, situated in Block X,
Tauranga Survey District. All certificate of title, Nos.
25B/309, 25B/310 and 25B/328. All *New Zealand Gazette*
1968, page 615.

This notice is issued in substitution for the notice dated 14 April 1981 and published in *New Zealand Gazette*, 23 April 1981, No. 46, page 1131, which was issued in error and that notice is hereby revoked.

Dated at Hamilton this 15th day of June 1982

G. L. VENDT,
Assistant Commissioner of Crown Lands.

Boundaries of Tawau Borough and Tawau County District

Boundaries of Taupo Borough and Taupo County Depict
PURSUANT to section 48 of the Local Government Act 1974, the Secretary for Local Government hereby defines, as set out in the Schedule hereto, the boundaries of Taupo Borough and Taupo County, those boundaries having been altered by Order in Council made on 27 October 1981 and published in the *New Zealand Gazette* 5 November 1981, No. 131, page 3045.

—
FIFTEEN HUNDRED EIGHT

FIRST SCHEDULE

BOUNDRARIES OF THE BOROUGH OF TAUPU

All that area in the South Auckland Land District containing 3384 hectares, more or less bounded by a line commencing at the easterly point of Lot 1, Section 2131, being the point on the left bank of the Waikato River and proceeding in a south-westerly direction along that bank to and along the shore of Lake Taupo to a point bearing 165° 00' south-east of the intersection of the north-easterly corner of a public road (as defined on ML 1624) with Acacia Bay Road; thence in a north-westerly direction along that right line to the said intersection; thence in a north-easterly direction along the south-easterly side of Acacia Bay Road to the intersection of the north-easterly boundary of Rangataua Block 6615 Block; thence north-westerly to and along that boundary to the northermost corner of the said Block; thence south-westerly along the north-western boundary of the said Block to the north-easterly boundary of part Rangatira 8A Block; thence north-westerly along that boundary to an angle bearing 52° 02' 17.08 metres from IT XI shown on ML 19097; thence in a north-easterly direction along that right line to the western point of Section 5 Block 44183, being the point on the said Block to the north of the northermost point and along another right line to an angle on the western side of Pohiphi Road opposite IT XV as shown on S.O. 41900; thence in an easterly direction along a right line to boundary peg XXIVc as shown on S.O. 44183 on the eastern side of State Highway No. 1; thence in a north-easterly direction along the said eastern side to the intersection with the right bank of the Waikato River; thence generally north-westerly direction along that right bank to the intersection with the left bank of the Waikato River along a right line to the westernmost point of Section 2, Block XIV, Tautau Survey District along the south-westerly boundary of that section to its southermost point, along another right line to the south-western corner of Lot 1, D.P.S. 285936 on the northern side of Spa Road, one again along another right line to the north-easterly corner of Section 3200, Block II, Tautau Survey District, thence along a right line to the north-easterly corner of part Taupau Middle 4A2 Block; thence in a generally southerly direction along the generally eastern and the south-easterly boundaries of the said A42 Block, shown on ML 20427 to and along the north-western boundary of Section 19, Block III, Tautau Survey District to the westernmost corner of the said Section 19; thence south-westerly along a right line to Transmission Line 173, being the point on the south-easterly corner of 2691753 (14 m) another right line to the southernmost corner of the Taupo Borough (*Gazette* 1969, p. 787) being a point on the production of the south-easterly boundary of the former Section 1, Block VI, Tautau Survey District in line

Hilton this 16th day of June

G. L. VENDT,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 3/44/5; D.O. 3/3041)

Classification of

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserve, described in the Schedule hereto, to be classified as a reserve for Government purposes ('primary education'), subject to the provisions of the said Act.

), subject to the

SCHEDULE
SOUTH AUCKLAND LAND DISTRICT—CAMBRIDGE BOROUGH
4046 square metres, more or less, being Section 68, Town of
Cambridge East, situated in Block IX, Cambridge Survey
District. Part *New Zealand Gazette*, 1878, page 1769. S.O.
Plan 1387.

Dated at Hamilton this 11th day of June 1982

G. L. VEND

Assistant Commissioner of Crown Lands.
(C. Reg. 3/44/E; D.O. 87512812)

(L. and S. H.O. Res. 3/44/8; D.O. 8/5/281)]

2 DECEMBER

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hereby appoints the Marlborough Sounds Manure Park Board to control and manage the reserve described in the First Schedule hereto, subject to the provisions of the said Act, as a reserve for recreation purposes, and in the Second Schedule hereto, subject to the provisions of the said Act, as reserves for local purpose (explanade).

FIRST SCHEDULE

MARLBOROUGH LAND DISTRICT—MARLBOROUGH COUNTY
2327 square metres, more or less, Lot 24, D.P. 2198, situated in Block XII, Wakamarina Survey District. All certificate of title 3D/1218

SECOND SCHEDULE

2.9821 hectares, more or less, Lot 18, D.P. 2094, Lot 37, D.P. 2198, Lot 10, D.P. 2601, Lot 16, D.P. 2705, and Lot 6, D.P. 4140, situated in Block XII, Wakamarina Survey District. All certificates of title 3D/1414 and 3D/1539

Dated at Blenheim this 7th day of October 1982.

D. I. MURPHY,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 8/8/2/24; D.O. 8/5/114)

Revocation of the Reservation Over Part of a Reserve Specifying the Manner of Disposal and How Proceeds of Sale Shall be Utilised

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby revokes the reservation over that part of the reserve for recreation purposes, described in the Schedule hereto, and further, declares that the said land may be disposed of by The Rotorua District Council at current market value, the proceeds from any such sale to be paid into the council's Reserves Account, such money to be used and applied in or towards the improvement of other reserves under the control of the council, or in or towards the purchase of other land for reserves.

SCHEDULE

SOUTH AUCKLAND LAND DISTRICT—ROTORUA DISTRICT
157 square metres, more or less, being Lot 1, I.T.S. 32229, situated in Block IV, Horororo Survey District.

This notice is issued in substitution for the notice, dated 7 October 1982, and published in *New Zealand Gazette* No. 123 21 October 1982, page 3473, and that notice is hereby cancelled.

Dated at Hamilton this 16th day of November 1982.

L. C. PRICE,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 3/2/114, D.O. 8/5/259)

Transfer of Unformed Legal Road in Block IV, Ruakaka Survey District

PURSUANT to section 323 of the Local Government Act 1974, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares that the land, described in the Schedule hereto, has been transferred to the Crown by the Whangarei County Council, pursuant to the said section 323, and as from the date of this notice the said land shall be deemed to be Crown land subject to the Land Act 1948.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI COUNTY
8.1730 hectares, more or less, being Allotment 164, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56628.

Dated at Auckland this 11th day of November 1982.

R. F. SMITH,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 2/3/48; D.O. 13/34)

Reservation of Land and Declaration That the Reserve be Part of the Manata Ridge Scenic Reserve

PURSUANT to the Land Act 1948, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby sets apart the land, described in the Schedule hereto, as a

reserve for scenic purposes and further, pursuant to the Reserves Act 1977, declares the said reserve to form part of the Manata Ridge Scenic Reserve to be administered as a reserve for scenic purposes subject to the provisions of section 19(1)(a) of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—WHANGAREI COUNTY
8.1730 hectares, more or less, being Allotment 164, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56628.
8689 square metres, more or less, being Allotment 563, Manaia Parish, situated in Block IV, Ruakaka Survey District. S.O. Plan 56873.

Dated at Auckland this 11th day of November 1982.

R. F. SMITH,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 2/3/49; D.O. 13/54)

Classification of Reserves

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares the reserves, described in the Schedule hereto, to be classified as reserves for the purposes specified at the end of the respective descriptions of the said lands, subject to the provisions of the said Act.

SCHEDULE

NORTH AUCKLAND LAND DISTRICT—KAIKOURA BOROUGH
857 square metres, more or less, being part Lot 29, D.P. 7981, situated in Block X, Omahere Survey District. All certificate of title 678/55, recreation.

2.5267 hectares, more or less, being part Kohewhata No. 50 Block, situated in Block XV, Omahere Survey District. All certificate of title 858/66. M.L. Plan 8556, recreation.

1.5067 hectares, more or less, being Lot 2, D.P. 14413, situated in Block XV, Omahere Survey District. All certificate of title 323/328, recreation.

1.1481 hectares, more or less, being part Kohewhata No. 69A Block, situated in Block XV, Omahere Survey District. All certificate of title 558/71. M.L. Plan 14418, recreation.

1.1179 hectares, more or less, being Kohewhata 11C 1 Block, situated in Block XV, Omahere Survey District. All certificate of title 614/129. M.L. Plan 12673. Having appurtenant thereto a right of way created in and by provisional register Volume 176/1, and right to water and lay water pipes created in and by transfer No. 240606 and a right of way created in and by provisional register Volume 183/100, as amended by order No. 12746, local purpose (site for a water supply).

3035 square metres, more or less, being Lot 2, D.P. 58730, situated in Block XV, Omahere Survey District. All certificate of title 14C/165, local purpose (site for a memorial hall).

1.5306 hectares, more or less, being Lot 1, D.P. 81512, situated in Block XV, Omahere Survey District. All certificate of title 388/557, local purpose (site for pioneer village).

Dated at Auckland this 11th day of November 1982.

R. F. SMITH,
Assistant Commissioner of Crown Lands.
(L. and S. H.O. Res. 2/2/354 Res. 2/44/16; D.O. 1/39/2/17)

Classification of Parts of a Reserve

PURSUANT to the Reserves Act 1977, and to a delegation from the Minister of Lands, the Assistant Commissioner of Crown Lands hereby declares that part of the reserve, described in the First Schedule hereto to be classified as a reserve for recreation purposes subject to the provisions of the said Act, and further, declares that part of the reserve, described in the Second Schedule hereto, to be classified as a reserve for scenic purposes, subject to the provisions of section 19(1)(a) of the said Act.

FIRST SCHEDULE

NORTH AUCKLAND LAND DISTRICT—OTAMATEA COUNTY—
WIHENANUI DOMAIN RECREATION RESERVE
15.3640 hectares, more or less, being Sections 36 and 38, Block XII, Tokatoka Survey District. Part *New Zealand Gazette*, 1970, page 1427 and 1924, page 742. S.O. Plan 56806.



View Statutory Action

Parcel Lot 1 Deposited Plan 141391
Current Purpose Recreation Reserve

Parcel Status Current

Statutory Action	Type	Recorded	Action	Status
DP 141391	Vesting on Deposit	04/04/2002	Create	Current
Statute				
Purpose	Recreation Reserve			
Name				
Comments				

*** End of Report ***

Appendix 2

Existing site photographs (taken November 2017)



1. Former landfill site looking towards rugby park



2. Premier rugby ground and grandstand



3. Hockey turf including lighting and fencing



4. Netball courts



5. View of Lindvart Park from Recreation Road



6. Perimeter fencing

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REFERENCES

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Basketball NZ National Indoor Facilities Guide

Decision-making Guide Sport and Recreation Facilities, 2007

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